

ANNUAL REPORT
of the
TOWN OF LANESBOROUGH
Massachusetts



Published
SPRING 2004
Financial Data For
Fiscal Year Ended
JUNE 30, 2003

POLICE & FIRE EMERGENCIES
DIAL 911

ALL OTHER (NON-EMERGENCY) POLICE CALLS
DIAL 443-4107

ALL OTHER (NON-EMERGENCY) FIRE DEPARTMENT CALLS
DIAL 447-9636

RECYCLING BINS
LOCATED ON MAPLE COURT
(OFF ROUTE 7 NEAR THE HIGHWAY DEPARTMENT)

HOURS
8:00 AM - 12:00 NOON
EVERY SATURDAY



Remembering

Biago Albertazzi
School Custodian and School Bus Driver.

Francis Armstrong
Council on Aging

Lloyd Hughs, Jr.
School Custodian

Frances Martin
Town Treasurer

Arthur Owens
Town Treasurer

Diane Webb
Cable Commission

Table of Contents

| | |
|--|--------------------|
| Annual Town Meeting Warrant (FY2005) | 12 |
| Baker Hill Road District | 59 |
| Board of Assessors | 41 |
| Board of Selectmen/Town Administrator | 39 |
| Budget for Fiscal Year 2004/2005 (recommended) | 21 |
| Budget Fiscal Year 2003 (Graph) | 36 |
| Budget Fiscal Year 2003 (Local Revenues & State Aid - Graph) | 37 |
| Building Inspector | 52 |
| Council on Aging | 49 |
| Finance Committee | 27 |
| Fire Department | 50 |
| Friends of Pontoosac | 61 |
| Glossary | 4 |
| Highway Department | 60 |
| Library | 53 |
| Minutes of Annual Town Meeting (May 13, 2003) | 63 |
| Minutes of Annual Town Election (May 20, 2003) | 75 |
| Minutes of Special Town Meeting (June 24, 2003) | 77 |
| Planning Board | 58 |
| Police Department | 54 |
| Town Accountant | 29 |
| Town Clerk | 48 |
| Town Hall Directory | Outside Back Cover |
| Town Officers - Appointed | 6 |
| Elected | 5 |
| Non-Appointed Personnel | 11 |
| Town Treasurer/Collector | 42 |
| Tree & Forest Committee | 62 |
| Zoning Board of Appeals | 57 |

Schools

| | |
|--|----|
| Elementary School Principal..... | 89 |
| Mt. Greylock Regional School District Annual Report..... | 80 |
| Mt. Greylock School Union 69 (Financial) | 95 |
| School Officers | 93 |
| Superintendent of Mt. Greylock School Union | 87 |

Glossary

| | |
|------------------------|--|
| Abatement | A reduction in value. |
| Appropriation | An amount of money voted to be spent for a specified purpose. |
| Available Funds | Funds generated by the town and set aside for future appropriation. |
| Chapter 70/71 | The statutes covering public education for all children. |
| Cherry Sheet | The forms received each year from the state listing the town's estimated state receipts as well as state, county, and regional charges (pink and green in color). |
| Debt Limit | 5% of equalized valuation; up to 10% with state approval. |
| Equalized Valuation | System for 100% real property valuation between towns for state aid purposes. |
| Estimated Revenue | Item of the tax rate calculation (can be either state or local). |
| Fiscal Year | July 1st through June 30th, designated by the year in which it ends. |
| Free Cash | Amount of unreserved fund balance (surplus revenue) account over and above uncollected taxes of prior years. |
| Levy | Collection of an assessment (appraisal). |
| Levy Limit | 1. 2-1/2% of the full and fair valuation of the town real estate each fiscal year (ceiling). 2. Annual increase in levy authority is also 2-1/2% of the prior authorized levy. |
| Line Item | Each individual item within a department's budget (i.e. telephone, electricity, supplies, etc.) |
| Local Aid | Money collected by the state and distributed to the town under various formulas. Also called Cherry Sheet money. |
| Local Receipts | Money collected by various town departments such as fines and fees. |
| Mandates | Programs ordered by the state. Mandates are prohibited by Proposition 2-1/2 unless state funded. |
| Overlay | Provision for abatements and exemptions, amount added to tax levy to "fund" uncollectible taxes and granted exemptions. |
| Overlay Surplus | Fund balance reserved for extraordinary and unforeseen expenditures. Accumulated amount of unused overlay from previous years. |
| Override | Referendum vote to increase tax levy in excess of 2-1/2%. |
| Proposition 2-1/2 | Statute limiting tax levies. |
| Recapitulation sheet | Summary of sources and uses of funds. Submitted to state by the assessors as a basis for setting the tax rate. |
| Regional School Budget | Mount Greylock regional budget must be approved by both Lanesborough and Williamstown. |
| Reserve Fund | Fund to provide for extraordinary or unforeseen expenditures. Transfers are in the exclusive control of the finance committee. |
| School Union Budget | A union of Richmond, Hancock, New Ashford, and Lanesborough which shares a superintendent, special education director, and their staff. Costs are shared on a basis of enrollment. |
| Stabilization Fund | A fund to be used for any legal expense after a 2/3 vote of residents at a special town meeting. |
| Transfer | Authorization to use an appropriation for a purpose other than the original. |
| Valuation | Full and fair cash value which would be paid for real property. |
| Warrant | List of articles (subjects) to be brought up at a town meeting. |

Elected Town Officers 2003-2004

- + APPOINTED
- * RESIGNED
- ** RETIRED
- ++ DECEASED

| | TERM EXPIRES |
|--|--------------|
| ASSESSORS | |
| SUSAN L. KOZIARA | 2004 |
| RICHARD S. WADE | 2006 |
| GLEN A. BEAN | 2002 |
| BOARD OF SELECTMEN | |
| PETER H. GALLANT, SR. | 2004 |
| DOUGLAS R. WEBB | 2006 |
| GAE ELFENBEIN | 2005 |
| CEMETERY TRUSTEES | |
| MARY C. REILLY | 2004 |
| VACANT – 2 YEAR TERM | |
| AMY SZCZEPANIAK | 2005 |
| FINANCE COMMITTEE | |
| RUTH BROWER | 2004 |
| RICHARD COHEN | 2006 |
| WILLIAM STEVENS | 2005 |
| ROBERT POLLOCK | 2005 |
| AL TERRANOVA | 2004 |
| LANESBOROUGH SCHOOL COMMITTEE | |
| PETER BOEHRINGER | 2004 |
| TIMOTHY SORRELL | 2006 |
| SHEILA HEBERT | 2005 |
| LIBRARY TRUSTEES | |
| SHIRLEY BEAUCHAMP | 2004 |
| PATRICIA TREMBLAY | 2006 |
| BEATRICE DASILVA | 2005 |
| MODERATOR | |
| ALAN GOLD | 2004 |
| MOUNT GREYLOCK SCHOOL COMMITTEE | |
| TIMOTHY O'BRIEN | 2004 |
| ROBERT W. PETRICCA | 2006 |
| RONALD W. TINKHAM | 2006 |

PLANNING BOARD

| | |
|--------------------|------|
| TIMOTHY J. O'BRIEN | 2006 |
| WALTER FURTEK | 2005 |
| AIMEE THAYER | 2003 |
| JOHN FRIEND | 2008 |
| ANNA POLLOCK | 2007 |

SEWER COMMISSIONERS

| | |
|-----------------|------|
| VACANT | 2004 |
| DEBORAH RATHBUN | 2006 |
| THEODORE NYLIC | 2005 |

TOWN CLERK

| | |
|-------------------|------|
| JUDITH A. GALLANT | 2004 |
|-------------------|------|

TREE WARDEN

| | |
|---------------|------|
| JOHN GOERLACH | 2005 |
|---------------|------|

Elected By The Baker Hill Road District**BAKER HILL ROAD DISTRICT**

| | |
|-------------------|------|
| RONALD W. TINKHAM | 2004 |
|-------------------|------|

**Appointed Town Officers
2003 - 2004**

* Resigned

** Retired

++ Deceased

ACCOUNTANT

| | |
|--------------|------|
| BRUCE DURWIN | 2004 |
|--------------|------|

AMBULANCE ENTERPRISE FUND COMMITTEE

| | |
|------------------|------|
| BRUCE DURWIN | 2004 |
| PAUL A. BOUDREAU | |
| PETER OAKLEY | |

ASSESSORS' CLERK

| | |
|-------------|------|
| CAROL CAIRD | 2004 |
|-------------|------|

BAKER HILL ROAD DISTRICT

| | |
|---------------------|------|
| WILLIAM F. DECELLES | 2004 |
| THEODORE NYLIC | 2004 |

BOARD OF HEALTH

| | |
|--------------------|------|
| ELIZABETH S. DRURY | 2004 |
| JOHN J. KIRBY | 2004 |
| TRACI DEZIECK | 2004 |

BOARD OF HEALTH INSPECTORS (Appointed by Board of Health)

JOHN OLANDER 2004

BOARD OF REGISTRARS (Appointed in April)

JUDITH A. GALLANT (D) 2004

MARY ELIZABETH PHELPS (R) 2004

ELIZABETH A. PHELPS (R) 2007

MARY JANE DILEGO (D) 2005

BUILDING APPEALS BOARD

VACANT 2006

VACANT 2005

RODNEY D. MERCHANT 2004

EDWIN G. KRELL 2003

VACANT 2007

CABLE COMMITTEE

MICHAEL P. MURPHY 2004

TIMOTHY O'BRIEN

ANN WHITNEY

DOUGLAS WEBB

DIANE WEBB++

CONSERVATION COMMISSION

JOSEPH DAVIS 2004

ROBERT SKUBEL 2004

STEVEN LAY 2006

JOHN HICKEY 2006

STACY PARSONS CHAPMAN 2005

COUNCIL ON AGING

WINSLOW NEWTON, CHAIRMAN MARGARET FREADMAN 2004

WILLIAM DILEGO, VICE CHAIRMAN MARGARETHE WHEELER

LORRAINE NEWTON, TREASURER JULIA TAYLOR

SHIRLEY BEAUCHAMP, SECRETARY ELEANOR ROSIER

CULTURAL COUNCIL OF NORTHERN BERKSHIRE (CCNB)

DEBBIE O'NEILL 2004

MARSHA VINETTE 2006

CUSTODIAN OF LANDFILL

WILLIAM F. DECELLES 2004

DOG OFFICER

RONALD M. WEIDER 2004

EMERGENCY MANAGEMENT DIRECTOR

GLEN STORIE 2004

| | |
|--|------|
| FENCE VIEWER | |
| TIMOTHY O'BRIEN | 2004 |
| FIRE DEPARTMENT - BOARD OF ENGINEERS | |
| PETER OAKLEY (CHIEF) | 2004 |
| GLEN STORIE (1ST ASST. CHIEF) | |
| MARK BENTZ (2ND ASST. CHIEF) | |
| RICHARD BISHOP (CAPTAIN) | |
| MARTIN CORYELL (CAPTAIN) | |
| ALAN CHRISTIANSEN (CAPTAIN) | |
| BRIAN STOKES (LIEUTENANT) | |
| NEIL MYERS (LIEUTENANT) | |
| WILLIAM DECELLES (FLOORPERSON) | |
| PETER J. PANNESCO (SECRETARY) | |
| PETER OAKLEY (BOOKKEEPER) | |
| JOHN MARRA (FLOORPERSON) | |
| FOOD STAMP COORDINATOR | |
| LEILA E. GLEASON | 2004 |
| HARBORMASTER | |
| LEE HAUGE | 2004 |
| HIGHWAY DEPARTMENT | |
| <u>SUPERINTENDENT OF STREETS</u> | |
| WILLIAM F. DECELLES | 2004 |
| <u>WORKING FOREMAN</u> | |
| JOHN GOERLACH | 2004 |
| HISTORICAL COMMISSION | |
| RALPH J. SCHULMAN | 2006 |
| JEFFREY DECHANE | 2005 |
| VACANCY | 2005 |
| SUSAN WHEELER | 2004 |
| VACANCY | 2007 |
| BARBARA GRAHAM | 2007 |
| MARY C. REILLY | 2007 |
| INSPECTOR OF ANIMALS AND SLAUGHTERING | |
| (appointed by the Board of Health in March) | |
| RONALD M. WEIDER | 2004 |
| INSPECTOR OF BUILDINGS | |
| RICHARD HAUPT | 2004 |
| INSPECTOR OF BUILDINGS (ASSISTANT) | |
| JERRY SARGENT | 2004 |

| | |
|---|------|
| INSPECTOR OF GAS PIPING | |
| EDWIN G. KRELL | 2004 |
| INSPECTOR OF PLUMBING | |
| EDWIN G. KRELL | 2004 |
| INSPECTOR OF PLUMBING (ALTERNATE) | |
| MATTHEW KRELL | 2004 |
| INSPECTOR OF WIRING | |
| PAUL POLSON | 2004 |
| INSPECTOR OF WIRING (ASSISTANTS) | |
| VACANT | |
| MOUNT GREYLOCK ADVISORY COUNCIL REPRESENTATIVE | |
| JOHN J. KIRBY | 2004 |
| MUNICIPAL SOLID WASTE STUDY COMMITTEE | |
| VACANT | 2004 |
| NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT DISTRICT | |
| JOSEPH S. SZCZEPANIAK, JR. | 2004 |
| PARKING CLERK | |
| BOARD OF SELECTMEN | 2004 |
| POLICE | |
| <u>CHIEF</u> | |
| F. MARK BASHARA | 2004 |
| POLICE | |
| <u>FULL-TIME OFFICERS</u> | |
| JOHN BASSI | 2004 |
| GARY KIRBY | 2003 |
| TIMOTHY C. SORRELL | 2003 |
| JAMES RATHBUN | 2005 |
| <u>PART-TIME OFFICERS</u> | |
| DARREN DERBY | |
| WARREN GARIEPY | 2004 |
| RAYMOND P. GAYNOR | |
| BRAD LEPICIER | |
| NEIL MYERS | |
| MARTIN STREIT | |
| JAY VALLNE | |
| JOHN M. WEIDER | |
| <u>SPECIAL POLICE OFFICER</u> | |
| RONALD M. WEIDER | 2004 |

POLICE ADVISORY REVIEW COMMITTEE

| | |
|-----------------------|------|
| MARY ELIZABETH PHELPS | 2006 |
| CHARLES DURFEE | 2005 |
| VACANT | 2004 |
| WILLIAM V. C. GIFTOS | 2008 |
| MARVIN W. MICHALAK | 2007 |

PROCUREMENT OFFICER

PAUL A. BOUDREAU

RECREATION COMMITTEE

| | | |
|-----------------|--------------------|------|
| TYRONE BELANGER | STEPHEN M. MESSINA | 2004 |
| DALE DAVIS | TIMOTHY SORRELL | |
| DEBRA DECELLES | JEFFREY VINCENT | |
| REGINA DILEGO | MICHELLE Y. WEBB | |
| WILLIAM KOZIARA | | |

TOWN ADMINISTRATOR

| | |
|------------------|------|
| PAUL A. BOUDREAU | 2004 |
|------------------|------|

TOWN COUNSEL

| | |
|--------------------|------|
| KOPELMAN AND PAIGE | 2004 |
|--------------------|------|

TOWN SECRETARY

| | |
|-----------------------|------|
| CARMELLA SCARSELLETTA | 2004 |
|-----------------------|------|

TOWN TREASURER/TAX COLLECTOR

| | |
|--------------|------|
| DONNA FORGEA | 2004 |
|--------------|------|

TOWN TREASURER/TAX COLLECTOR - ASSISTANT

JANICE SILVERMAN

TREE & FOREST COMMITTEE

| | |
|--------------------|------|
| ARLINE SLOTE-DAVIS | 2004 |
| ALICE SPATZ | |
| NANCY TUNNICLIFFE | |

VETERANS' OFFICER (appointment expires April 30)

| | |
|---------------|------|
| WILLIAM FUREY | 2004 |
|---------------|------|

VETERANS' GRAVES OFFICER

| | |
|----------------|------|
| PAUL N. HARRIS | 2004 |
|----------------|------|

WATER RESOURCES MANAGEMENT

| | |
|------------------|------|
| PAUL A. BOUDREAU | 2004 |
|------------------|------|

ZONING BOARD OF APPEALS

| | |
|-------------------|------|
| EUGENE ANDREW | 2006 |
| ROBERT SAMPSON | 2005 |
| RONALD W. TINKHAM | 2004 |

| | |
|------------------|------|
| THOMAS OSTROWSKI | 2007 |
| HARLEY PHELPS | 2007 |

ZONING BOARD OF APPEALS - ALTERNATES

| | |
|---------------------|------|
| ROBERT D. MOSSMAN | 2004 |
| STEWART M. WILANSKY | 2004 |

Non-appointed Town of Lanesborough Personnel

COUNCIL ON AGING DIRECTOR

BARBARA BURKHOLDER

COUNCIL ON AGING VAN DRIVER

WINSLOW NEWTON

JAMES OSTRANDER

FIRE DEPARTMENT MEMBERS

LANCE BEAUCHAMP

JESSICA BISHOP

DANIEL BOLOGNIA

ALAN CHRISTIANSEN

DAVID DECELLES

WILLIAM DECELLES

CHARLES DURFEE

PAUL LAVIGNE

RYAN McCORMICK

STEVE MICHALAK

PATRICIA MYERS

PETER OAKLEY

WILLIAM PRENDERGAST

THOMAS RATHBUN

TIMOTHY SAYERS

BRIAN STOKES

NORMAN TAYLOR

MICHAEL WOOLIVER

MARK BENTZ

RICK BISHOP

DAVID CHILDS

MARTIN CORYELL

DEBRA DECELLES

JEFFREY DECHAINED

JOSEPH FLYNN

MARK McCORMICK

JOHN MARRA

NEIL MYERS

THOMAS MYERS

PETER PANNESCO

JAMES RATHBUN

MARY REILLY

DONNA SORRELL

GLEN STORIE

JEFF TRACY

HIGHWAY DEPARTMENT

CHARLES DURFEE

TYLER NASH*

GLEN STORIE

LIBRARY

KATHLEEN ADAMS (Director)

ALYSSA GRIFFIN

JOAN WEISSBLUTH

JANITOR

JUDITH GALLANT

Warrant For Annual Town Meeting
Town of Lanesborough
Commonwealth of Massachusetts
Fiscal Year 2005

BERKSHIRE, ss.

May 3, 2004

To any of the Police Officers of the Town of Lanesborough:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the said Town, qualified to vote in Town affairs, to meet at the Lanesborough Elementary School in said Lanesborough on Tuesday, May 11, at 7:00 p.m., then and there to act on the following articles of business:

ARTICLE 1. To elect the necessary Town Officers on one ballot; One Assessor for three years; One Selectmen for three years; One Cemetery Committee member for three years; One Cemetery Committee member for two years; Two Finance Committee members for three years; One School Committee member for three years; One Library Trustee for three years; One Moderator for one year; One Planning Board member for three years; One Sewer Commissioner for three years; One Town Clerk for three years.

Ballot Question 1) Shall the Town vote to have its elected Board of Assessors become an appointed Board of Assessors of the town?

Yes _____ No _____.

ARTICLE 2. To fix the compensation of all elected Town Officers as provided by M.G.L. Chapter 41, Section 108, as amended, and to hear the budget, act thereon and raise and appropriate a sum or sums of money to defray charges and expenses of the Town for the ensuing year.

(Recommended by the Finance Committee)

ARTICLE 3. To see if the Town will vote to appropriate and transfer from Free Cash **\$1,242.24** for an unpaid bill from CTC Communications for FY02. *(4/5 Vote Required)*

(Recommended by the Finance Committee)

ARTICLE 4. To see if the Town will vote to appropriate and transfer from Free Cash **\$3,413.93** for an unpaid bill from Kopleman & Paige for FY03. *(4/5 Vote Required)*

(Recommended by the Finance Committee)

ARTICLE 5. To see if the Town will vote to appropriate and transfer from Free Cash **\$33.92** for an unpaid bill from Verizon for FY03. *(4/5 Vote Required)*

(Recommended by the Finance Committee)

ARTICLE 6. To see if the Town will vote to appropriate and transfer from

Free Cash **\$125.00** for an unpaid bill from Black Diamond trucking for FY03. (4/5 Vote Required)
(Recommended by the Finance Committee)

ARTICLE 7. To see if the Town will vote to appropriate and transfer from Free Cash **\$201.05** for an unpaid bill from Professional Refrigeration FY03. (4/5 Vote Required)
(Recommended by the Finance Committee)

ARTICLE 8. To see if the Town will vote to appropriate and transfer from the Overlay Surplus Account, the sum of **\$4,500. 00** to the Reserve Fund for FY04.
(Recommended by the Finance Committee)

ARTICLE 9. To see if the Town will vote to have its elected Board of Assessors become an appointed Board of Assessors of the Town. (By Petition)
(No Action by the Finance Committee)

ARTICLE 10. To see if the Town will vote to authorize the Treasurer to make expenditures from the Transportation Bond Bill for the repair and maintenance of roadways in Lanesborough in anticipation of revenue and allow for the carry over of the funds from year to year until expended.
(Recommended by the Finance Committee)

ARTICLE 11. To see if the Town will vote to appropriate and transfer from funds to be received from the Baker Hill Road District, the sum of **\$161,820.00** to the Baker Hill Road District Police Salaries and Expenses Account for Fiscal Year 2005 pursuant to the provisions of M.G.L. Chapter 44, Section 53E.
(Recommended by the Finance Committee)

ARTICLE 12. To see if the Town will vote to accept **\$9,750.00** from the Baker Hill Road District as the **sixth** installment of the 30% reimbursement for the STRAP Grant for the Mall Road Redesign.
(Recommended by the Finance Committee)

ARTICLE 13. To see if the Town will vote to accept the sum of **\$14,000** from the Baker Hill Road District for the purchase of a new Cruiser. ($\frac{1}{2}$ payment per Town agreement with the Mall)
(Recommended by the Finance Committee)

ARTICLE 14. To see if the Town will vote to accept the Sum of **\$9,762.50** from the Baker Hill Road District for additional costs associated with the redesign of the Berkshire Mall Road.
(Recommended by the Finance Committee)

ARTICLE 15. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash the sum of **\$400.00** as the town's share of the expenses for the administration of the Berkshire Region Group Purchasing Program.
(Recommended by the Finance Committee)

ARTICLE 16. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash, **\$16,523.89** for the third year payment of a 15-year lease/purchase for a new tanker truck for the Fire Department.
(Recommended by the Finance Committee)

ARTICLE 17. To see if The Town will vote to amend the current sewer agreement with the City of Pittsfield to include an area of Narragansett Ave. from the Pittsfield City line to a point 300 ft. north of the city line.
(No Action by the Finance Committee)

ARTICLE 18. To see if The Town will vote to adopt the following bylaw on the Regulation and Control of Fire Detection and Alarm Systems:

Regulation and Control of Fire Detection and Alarm Systems.

By definition, “Fire detection and Alarm Systems”, are those installed in privately owned structures, residential, educational religious, commercial, industrial, which, when activated, result in an alarm of fire being transmitted. Alarm transmittal may be by the sounding of an external alarm, alerting the general public; by automatic telephone call; by personal telephone call; by direct connection; or by any other means. This section shall consist of the following paragraphs:

1. No fire detection and alarm system as defined, shall be installed without obtaining a permit from the Fire Chief. Owners of existing alarm systems maintained in the town shall, within 60 days of the enactment of this bylaw file for a permit.
2. The owner/owners of the property in which the system is installed shall furnish, in writing, to the Fire Chief telephone numbers (other than the protected premises) with the names of responsible individuals, who are authorized to respond to emergency calls and provide access to the structure. Enough names and numbers shall be furnished to insure availability of at least one such individual at any hour of the day or night. This list shall be revised, as required, to be kept current and accurate.
3. No testing, repairing, altering, or other actions, which might result in the transmittal of an alarm to the Fire Department shall be performed without prior notification to the Fire Department, Fire Department dispatch center, and/or alarm monitoring station.
4. Failure to comply with any of the requirements of Paragraph 1 through 3 shall be punishable by a fine of \$25.00 assessed to the property owner and payable to the Town of Lanesborough, for deposit in the Fire Alarm Fund and sent to the Fire Department.
5. All installations will be inspected and tested prior to the permit being validated. Upon validation the installation may be connected.
6. Devices shall have lightning surge protection.
7. Devices shall not activate on account of power interruptions. Voice messages

shall not exceed 15 seconds in duration. Devices shall not dial more than twice for the same alarm.

8. Equipment shall be serviced by a competent serviceman at least once every two years. Reports of such service shall be made to the Chief of the Fire Department.
9. False Alarms of fire are those alarms transmitted, when no fire condition exists, and are the result of negligence, or defective equipment. The owner of any property in which a false alarm is transmitted shall be penalized in accordance with the following schedule.
 - A. The first false alarms shall be free of charge, and a written warning from the Fire Chief to the property owner, including this section.
 - B. The second false alarm (within twelve (12) months of the date of first false alarm) a fine of \$100.00 shall be assessed to the property owner payable to the Town of Lanesborough for deposit in the Fire Alarm Fund and sent to the Fire Department.
 - C. The third and subsequent false alarms (within twelve (12) months of the date of the first false alarm) a fine of \$200.00 shall be assessed to the property owner payable to the Town of Lanesborough for deposit in the Fire Alarm Fund and sent to the Fire Department
10. When the Fire Department responds to an alarm of fire by a fire alarm activation, where the premises are unoccupied, and the department is unable to gain access to the structure; and is unable to contact any of the individuals listed for access; the Fire Officer in command may if he/she has reasonable concern or suspicion that a fire or other emergency exists within the structure, may make a forcible entry to determine whether or not such conditions exist. The Fire Officer shall:
 - A. Notify the Police Department of this action.
 - B. Secure the premises insofar as feasible.
 - C. Continue efforts to contact the individuals listed as responsible for the structure.
 - D. Enter the action taken in the Fire Department report for that incident.

(No Action by the Finance Committee)

ARTICLE 19. To see if the Town will vote to replace the current Junk and Dilapidated Motor Vehicles Bylaw with the following Unregistered or Junk Vehicles Bylaw:

UNREGISTERED OR JUNK VEHICLES BYLAW

Definitions: For the purposes of this Bylaw, the word “Vehicle” shall mean any motor vehicles, towed trailers, recreational vehicles, aircraft, or motorcycles. The words “Unregistered Vehicle” shall mean a vehicle currently not registered with

the state Registry of Motor Vehicles, as required by applicable Massachusetts General Laws. The words "Junk Vehicle" shall mean any vehicle which is inoperable, worn out, or discarded and which is ready for dismantling or destruction, or which has been collected or stored for salvage, in order to make use of parts thereof."

Section 1. Except as provided for in sections 2 and 3, no person in charge or control of any real estate within the Town, whether as owner, tenant, occupant, lessee or otherwise, shall allow any unregistered or junk vehicle (or parts thereof) to stand on any premises which is not licensed pursuant to M.G.L. C. 140, Sec. 58. Any such unregistered or junk vehicle (or parts) shall be removed from said premises within 30 days after the owner or other person in charge or control of the premises has been duly notified in writing by the Select Board.

Section 2. Any person wishing to park, store, keep or leave such vehicle or vehicles in excess of 30 days, may seek the approval of the Lanesborough Select Board by filing a written request with the Select Board. The Lanesborough Select Board shall act upon such an application within (30) days of receipt. Any person notified of violation of this by-law and who intends to seek such approval must submit their request within (7) days of the date of notification.

Section 3. The Select Board may approve an application submitted with an application fee of \$25.00, under Section 2 for a maximum of two vehicles for a period not to exceed a total of (180) days. (That is (90) days each if two vehicles). However, upon re-application, the Select Board may grant an extension not to exceed a total of (180) additional days.

Section 4. The Select Board shall not issue such permit unless it finds such vehicle will not constitute a hazard to the public health, safety or welfare and will not be injurious or offensive to neighboring properties. The Select Board, at its sole discretion may impose conditions on the granting of a permit, including a requirement that the vehicle be fenced or screened from public view. In determining whether or not to grant such a permit, the Select Board may consider (but is not limited to) the following criteria:

1. The condition and appearance of the vehicle and the resulting aesthetic impact of the vehicle on abutters and the general public.
2. The existence of broken glass, jagged metal, or other physical conditions posing safety hazards.
3. The threat to public health or the environment from existing or potential leakage of oil, gasoline or other toxic hazardous substances.
4. The threat that the vehicle will harbor or serve as a breeding area for vermin or other undesirable animals or insects.
5. The proximity of the vehicle to adjoining or nearby properties or from public ways.

Section 5. This bylaw shall not apply to vehicles owned by the Commonwealth

of Massachusetts or the Town of Lanesborough; to vehicles within a completely enclosed structure including side walls and roof; to vehicles on property operating under a license in accordance with the provisions of M.G.L. Ch. 140 for use in connection with a motor vehicle business or junk business; to farm vehicles on property where same are necessary in an agricultural use; or to vehicles stored on property on which industrial or commercial use is permitted by the Town of Lanesborough Zoning By-Law and which are not manufactured for use over the road and which are not customarily registered.

Section 6. Whoever violates any provision of these bylaws, may be penalized by a fine of twenty-five dollars for the first offense, fifty dollars for the second offense and one-hundred dollars for the third and subsequent offenses.

Whoever violates any provision of these bylaws, the violation of which is subject to a specific penalty in accordance with the Town of Lanesborough "Non-Criminal Disposition" bylaw, may be penalized by a non-criminal disposition fine of twenty-five dollars for the second offense, fifty dollars for the third and subsequent offenses.

Section 7. This bylaw shall be enforced by the Lanesborough Police Department.

(No Action by the Finance Committee)

ARTICLE 20. To see if the town will vote to accept Section 21D of Chapter 40 of the Massachusetts General Laws to authorize Non-criminal Disposition of Certain Violations. The specific penalty that is to apply for violation of each such section shall be twenty-five dollars for the first violation, fifty dollars for the second violation, one hundred dollars for the third and subsequent violation, and the enforcing officers shall be Police Officers and other indicated officers. This by-law shall apply to the following Lanesborough By-laws and regulations: Unregistered or Junk Vehicle Bylaw; Regulation and Control of Fire Alarm Systems; Board of Health Regulations (additional enforcement officers, Board of Health); and Board of Selectmen Regulations pursuant to M.G.L. Ch. 40, sec 21D.

(No Action by the Finance Committee)

ARTICLE 21. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash **\$14,400.00** for the triennial update.

(Recommended by the Finance Committee)

ARTICLE 22. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash **\$28,805.70** in accumulated sick time due to the former Police Chief upon retirement.

(Recommended by the Finance Committee)

ARTICLE 23. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash **\$5,000.00** to begin the implementation of the Town's Stormwater Management Plan as required under the federal Phase II Stormwater Regulations.

(Recommended by the Finance Committee)

ARTICLE 24. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53E 1/2 for the Council on Aging; for gifts or donations; the operation of said revolving account shall be under the direction of the Council on Aging and any gifts or donations to the Council on Aging shall be credited to this account; expenditures for FY 2005 shall not exceed **\$5,000.00** from the fund.

(No Action by the Finance Committee)

ARTICLE 25. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53E 1/2 for the Historical Commission, for receipts from sales and any gifts or donations to the Historical Commission; the operation of said revolving account shall be under the direction of the Historical Commission and any gifts or donations to the Historical Commission shall be credited to this account; expenditures for FY 2005 shall not exceed **\$100.00** from the fund.

(No Action by the Finance Committee)

ARTICLE 26. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53E 1/2 for the Library, the operation of said revolving account shall be under the direction of the Library Trustees and any fees, gifts or donations to the Library shall be credited to this account; expenditures for FY 2005 shall not exceed **\$500.00** from the fund.

(No Action by the Finance Committee)

ARTICLE 27. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53E 1/2 for the Tree and Forest Committee, the operation of said revolving account shall be under the direction of the Tree and Forest Committee and any fees, gifts or donations to the Tree and Forest Committee shall be credited to this account; expenditures for FY 2005 shall not exceed **\$2,500.00** from the fund.

(No Action by the Finance Committee)

ARTICLE 28. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53D for the Recreation Committee, the operation of said revolving account shall be under the direction of the Recreation Committee and all program fees and receipts to the Recreation shall be credited to this account; balances over **\$10,000.00** at the end of the fiscal year shall revert to the general fund; or take any other action in relation thereto.

(No Action by the Finance Committee)

ARTICLE 29. To see if the Town will vote to establish an expense account for the Tree and Forest Committee.

(No action by the Finance Committee)

ARTICLE 30. To see if the Town will vote raise and appropriate and/or transfer from Free Cash **\$50.00** for the Tree and Forest Committee expense account.

(Recommended by the Finance Committee)

ARTICLE 31. To see if the Town will vote to appropriate from the Ambulance Enterprise Fund receipts the sum of **\$13,260.00** for the final payment of a 3-year lease/purchase of a new ambulance for the Fire Department.
(Recommended by the Finance Committee)

ARTICLE 32. To see if the Town will vote to appropriate from the Ambulance Enterprise Fund receipts **\$15,000.00** for the operation of said ambulance.
(Recommended by the Finance Committee)

ARTICLE 33. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash **\$3,000.00** for the installation of a radio antenna system to be used by the Lanesborough Fire Department at the Charter Communications Tower on Old Cheshire Rd. The requested amount will be used for installation costs
(No action by the Finance Committee)

ARTICLE 34. To see if the Town will vote establish a Public Access Cable Commission to be appointed by the Board of Selectmen.
(No action by the Finance Committee)

ARTICLE 35. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash **\$50.00** as an expense account for the Public Access Cable Commission.
(Recommended by the Finance Committee)

ARTICLE 36. To see if the Town will vote to appropriate and transfer **\$7,892.60** from the sale of burial lots to the Town Cemeteries account, for improvements to the Mountainview Cemetery.
(Recommended by the Finance Committee)

ARTICLE 37. To see if the Town will vote to appropriate and transfer **\$1,500.00** from the Internment Fee Account to the Burial Expenses Account.
(Recommended by the Finance Committee)

ARTICLE 38. To see if the Town will vote to appropriate and transfer a **\$5,089.00** from the Police Career Incentive grant to police salaries.
(Recommended by the Finance Committee)

ARTICLE 39. To see if the Town will vote to appropriate and transfer from Free Cash, the sum of **\$30,000.00** to the Reserve Fund.
(Recommended by the Finance Committee)

ARTICLE 40. To see if the Town will vote to appropriate and transfer from the Stabilization Fund, a **sum of money** to be used by the Assessors to reduce the tax rate for Fiscal Year 2005 and offset the new school project debt. *(2/3 Vote Required)*
(Recommended by the Finance Committee)

ARTICLE 41. To see if the Town will vote to appropriate and transfer from Free Cash, **a sum of money** to be used by the Assessors to reduce the tax rate for Fiscal Year 2005.

(Recommended by the Finance Committee)

The Business meeting at which Articles 2 through 41 will be acted upon will commence at 7:00 p.m., Tuesday, May 11, 2004. The Election, or action on Article 1, will take place on Tuesday, May 18, 2004, and the polls will be open at noon and close at 8:00 p.m.

You are hereby directed to serve this Warrant by posting True and attested copies thereof in three public and convenient places in the Town, at least seven days before the time of holding said meeting.

TOWN OF LANESBOROUGH
BOARD OF SELECTMEN

Douglas R. Webb, *Chairman*
Gae Elfenbein
Peter H. Gallant, Sr.

Town of Lanesborough 2004 - 2005 Budget **AS RECOMMENDED BY THE FINANCE COMMITTEE**

| Line No. | ACCOUNT | Appropriated FY2003 | Appropriated FY2004 | Requested FY2005 | Recommended by the Finance Committee FY2005 |
|---------------------------|------------------------------------|---------------------|---------------------|------------------|---|
| GENERAL GOVERNMENT | | | | | |
| 1 | Moderator's Salary | 50 | 50 | 50 | 50 |
| 2 | Moderator's Expense | 25 | 25 | 25 | 25 |
| 3 | Selectmen's Salaries | 3,000 | 3,000 | 3,090 | 3,090 |
| | Chairman - \$1,030 | | | | |
| | 2nd member - \$1,030 | | | | |
| | 3rd member - \$1,030 | | | | |
| 4 | Selectmen's Expense | 1,500 | 1,500 | 1,500 | 1,500 |
| 5 | Town Administrator's Salary | 38,625 | 38,625 | 39,784 | 39,784 |
| 6 | Town Administrator's Expense | 1,500 | 1,500 | 1,500 | 1,500 |
| 9 | Town Secretary's Salary | 18,540 | 18,540 | 19,096 | 19,096 |
| 10 | Accountant's Salary | 25,750 | 25,750 | 26,523 | 26,523 |
| 11 | Accountant's Expense | 3,000 | 4,445 | 3,895 | 3,895 |
| 12 | Treasurer/Collector's Salary | 29,355 | 31,000 | 31,930 | 31,930 |
| 13 | Treasurer/Collector's Expense | 6,500 | 19,560 | 21,940 | 21,940 |
| 14 | Asst. Treasurer/Collector's Salary | 0 | 16,000 | 14,000 | 14,000 |
| 15 | Tax Title Expense | 2,000 | 2,000 | 2,000 | 2,000 |
| 16 | Assessor's Salaries | 24,725 | 24,725 | 25,467 | 25,467 |
| | Assessor #1 | | | | |
| | Assessor #2 | | | | |
| | Assessor #3 | | | | |

| Line No. | ACCOUNT | Appropriated FY2003 | Appropriated FY2004 | Requested FY2005 | Recommended by the Finance Committee FY2005 |
|---------------------------------|-------------------------------------|------------------------|------------------------|---------------------|--|
| 17 | Assessor's Clerk's Salary | 14,242 | 14,242 | 14,669 | 14,669 |
| 18 | Assessor's Expense | 13,200 | 13,200 | 13,900 | 13,900 |
| 19 | Finance Committee Expense | 250 | 150 | 150 | 150 |
| 20 | Town Clerk's Salary | 16,023 | 16,023 | 16,504 | 16,504 |
| 22 | Town Clerk's Expense | 2,500 | 2,500 | 2,000 | 2,000 |
| 23 | Law Account | 30,000 | 20,000 | 15,000 | 15,000 |
| 24 | Elect. Regist. Salary and Expense | 4,000 | 3,000 | 4,000 | 4,000 |
| 25 | Cable Committee Expense | 0 | 50 | 50 | 50 |
| 26 | Conservation Committee Expense | 250 | 250 | 570 | 570 |
| 27 | Planning Board Expenses | 2,000 | 2,000 | 2,000 | 2,000 |
| 28 | Zoning Board of Appeals Expenses | 100 | 100 | 100 | 100 |
| 29 | Town Hall Custodian Wages | 5,200 | 5,200 | 5,200 | 5,200 |
| 30 | Town Hall Expenses | 27,500 | 27,500 | 35,000 | 35,000 |
| 31 | Town Report | 2,200 | 2,200 | 2,200 | 2,200 |
| 32 | Town Audit | 12,000 | 9,000 | 14,000 | 14,000 |
| 33 | Berkshire Regional Planning Comm. | 1,571 | 1,681 | 1,723 | 1,723 |
| TOTAL GENERAL GOVERNMENT | | \$285,606 | \$303,816 | \$317,866 | \$317,866 |
| PUBLIC SAFETY | | | | | |
| 34 | Police Department Salaries | 205,485 | 211,485 | 204,617 | 204,617 |
| 35 | Police Department Expenses | 34,000 | 34,000 | 34,950 | 34,950 |
| 36 | E911 Communication Service | 5,485 | 5,809 | 6,158 | 6,158 |
| 37 | Emergency Management Expenses | 2,000 | 2,000 | 2,000 | 2,000 |
| 38 | Fire Protection & Ambulance Service | 60,270 | 63,470 | 63,470 | 63,470 |

| | | | | | |
|----------------------------|---------------------------------------|------------------|------------------|------------------|------------------|
| 39 | Fire Inspector's Salaries | 6,200 | 6,200 | 6,200 | 6,200 |
| 40 | Fire Inspector's Expenses | 400 | 400 | 400 | 400 |
| 41 | Hydrant Service | 2,000 | 2,000 | 2,000 | 2,000 |
| 42 | Tree Warden's Salary | 849 | 849 | 849 | 875 |
| 43 | Tree Account | 6,000 | 6,000 | 6,000 | 7,500 |
| 44 | Forest Fires | 1,133 | 1,133 | 1,133 | 1,133 |
| 45 | Dog Officer's Salary | 5,150 | 5,150 | 5,150 | 5,150 |
| 46 | Dog Officer's Expense | 2,350 | 2,350 | 2,350 | 2,350 |
| 47 | Assist Dog Officer | 0 | 300 | 300 | 300 |
| 48 | Building Inspector's Salary | 13,000 | 13,800 | 14,214 | 14,214 |
| 49 | Assistant Building Inspector's Salary | 0 | 500 | 500 | 500 |
| 50 | Building Inspector's Expenses | 1,200 | 400 | 400 | 400 |
| 51 | Gas Piping Inspector's Salary | 25 | 25 | 25 | 25 |
| 52 | Gas Piping Inspector's Expenses | 5 | 5 | 5 | 5 |
| 53 | Oil Burner's Inspector's Salary | 300 | 300 | 300 | 300 |
| 54 | Oil Burner's Inspector's Expenses | 35 | 35 | 35 | 35 |
| 55 | Plumbing Inspector's Salary | 1,202 | 1,202 | 1,202 | 1,202 |
| 56 | Plumbing Inspector's Expenses | 150 | 150 | 150 | 150 |
| 57 | Electrical Inspector's Salary | 2,800 | 2,800 | 2,884 | 2,884 |
| 58 | Electrical Inspector's Expenses | 0 | 0 | 50 | 50 |
| 59 | Assistant Electrical Inspector | 0 | 0 | 500 | 500 |
| 60 | Harbormaster Expenses | 50 | 50 | 50 | 50 |
| TOTAL PUBLIC SAFETY | | \$350,089 | \$360,413 | \$357,418 | \$357,418 |

HEALTH AND WELFARE

| | | | | | |
|----|------------------------------------|--------|--------|--------|--------|
| 61 | Visiting Nurse Association | 2,850 | 2,850 | 3,039 | 3,039 |
| 62 | Public Health Inspector's Salaries | 20,550 | 20,550 | 21,167 | 21,167 |
| 63 | Public Health Inspector's Expenses | 1,200 | 1,200 | 1,000 | 1,000 |

| Line No. | ACCOUNT | Appropriated FY2003 | Appropriated FY2004 | Requested FY2005 | Recommended by the Finance Committee FY2005 |
|---------------------------------|--------------------------------------|---------------------|---------------------|------------------|---|
| 64 | Board of Health Expense | 750 | 750 | 500 | 500 |
| 65 | Health Laboratory Expense | 750 | 1,000 | 750 | 750 |
| 66 | Animal Inspector's Salary | 1,639 | 1,639 | 1,639 | 1,639 |
| 67 | Animal Inspector's Expenses | 1,400 | 1,400 | 1,400 | 1,400 |
| 68 | Mental Health Services of Berkshires | 175 | 175 | 175 | 175 |
| 69 | Veteran's Agent's Salary | 1,040 | 1,040 | 1,040 | 1,040 |
| 70 | Veteran's Agent's Expenses | 2,000 | 1,500 | 1,500 | 1,500 |
| 71 | Veteran's Benefits | 10,000 | 2,500 | 2,500 | 2,500 |
| 72 | Veteran's Graves Officer Salary | 50 | 50 | 50 | 50 |
| 73 | Veteran's Graves Repairs & Expenses | 500 | 500 | 500 | 500 |
| 77 | American Legion | 2,300 | 2,300 | 2,300 | 2,300 |
| 78 | Council on Aging Expenses | 1,000 | 1,000 | 1,000 | 1,000 |
| 79 | Council on Aging Director's Salary | 13,000 | 13,000 | 13,390 | 13,390 |
| 80 | Elizabeth Freeman Center | 500 | 500 | 500 | 500 |
| TOTAL HEALTH AND WELFARE | | \$59,704 | \$51,954 | \$52,450 | \$52,450 |
| PUBLIC WORKS | | | | | |
| 81 | Highway Salaries & Wages | 216,064 | 217,285 | 191,671 | 191,671 |
| 82 | Town Roads & Dept. Maintenance | 93,630 | 94,930 | 98,205 | 98,205 |
| 83 | Winter Roads, Snow & Sanding | 48,000 | 50,000 | 75,000 | 75,000 |
| 84 | Street Lights | 30,000 | 30,000 | 30,000 | 30,000 |
| 85 | Sewer Commission Expenses | 500 | 500 | 500 | 500 |
| 86 | City of Pittsfield Sewer Fees | 13,414 | 16,097 | 16,097 | 16,097 |
| 87 | Recycling | 5,500 | 6,000 | 6,500 | 6,500 |

| | | | | | |
|--------------------------------------|--|--------------------|--------------------|--------------------|--------------------|
| 88 | Landfill Monitoring | 6,300 | 5,300 | 5,100 | 5,100 |
| 89 | Northern Berkshire Solid Waste Dist. | 4,485 | 4,485 | 4,485 | 4,485 |
| 90 | Town Cemeteries | 300 | 500 | 500 | 500 |
| TOTAL PUBLIC WORKS | | \$418,193 | \$425,097 | \$428,058 | \$428,058 |
| SCHOOLS | | | | | |
| 91 | Lanesborough School | 2,234,058 | 2,153,768 | 2,206,843 | 2,206,843 |
| | Salaries - \$1,959,820 | | | | |
| | Expenses - \$247,023 | | | | |
| 92 | Lanesborough School Lunch | 15,000 | 15,000 | 15,000 | 15,000 |
| 93 | Vocational Education | 134,766 | 194,375 | 277,000 | 277,000 |
| 94 | Residential Placement | 52,500 | 82,687 | 0 | 0 |
| 95 | School Sewage Maintenance | 1,500 | 1,500 | 1,500 | 1,500 |
| 96 | Professional Development | 10,000 | 5,000 | 0 | 0 |
| 97 | Mt. Greylock Regional High School | 1,591,397 | 1,809,604 | 1,953,966 | 1,953,966 |
| TOTAL SCHOOLS | | \$4,039,221 | \$4,261,934 | \$4,454,309 | \$4,454,309 |
| CULTURAL AND RECREATION | | | | | |
| 98 | Library Salaries | 19,244 | 19,244 | 19,937 | 19,937 |
| 99 | Library Expenses | 6,453 | 6,453 | 7,761 | 7,761 |
| 100 | Recreation & Athletic Program | 10,000 | 10,000 | 15,000 | 14,000 |
| 101 | Athletic Director's Salaries | 2,400 | 2,400 | 2,400 | 2,400 |
| 102 | Park Maintenance | 3,000 | 1,000 | 3,000 | 2,000 |
| 103 | Senior Citizen's Transportation Salary | 17,500 | 17,500 | 17,940 | 17,940 |
| 104 | Senior Citizen's Transportation Exp. | 6,095 | 6,095 | 6,095 | 6,095 |
| 105 | Memorial Day | 500 | 500 | 500 | 500 |
| 106 | Historical Commission | 300 | 500 | 300 | 300 |
| 107 | Pontoosuc Clean Lake Program | 14,000 | 23,000 | 23,000 | 23,000 |
| TOTAL CULTURAL AND RECREATION | | \$79,492 | \$86,692 | \$95,933 | \$93,933 |

| Line No. | ACCOUNT | Appropriated FY2003 | Appropriated FY2004 | Requested FY2005 | Recommended by the Finance Committee FY2005 |
|--------------------------------------|-------------------------------------|---------------------|---------------------|--------------------|---|
| EMPLOYEE BENEFITS | | | | | |
| 108 | Berkshire County Retirement System | 151,010 | 165,008 | 180,139 | 180,139 |
| 109 | Group Life & Health Insurance | 618,000 | 699,400 | 697,500 | 697,500 |
| | Elem. School - \$411,525 | | | | |
| | Town - \$118,575 | | | | |
| | Retirees - \$167,400 | | | | |
| 110 | Medicare & Social Security | 23,913 | 25,600 | 28,000 | 28,000 |
| TOTAL EMPLOYEE BENEFITS | | \$792,923 | \$890,008 | \$905,639 | \$905,639 |
| MISCELLANEOUS | | | | | |
| 111 | All Town Insurance | 71,000 | 75,260 | 77,518 | 77,518 |
| TOTAL MISCELLANEOUS | | \$71,000 | \$75,260 | \$77,518 | \$77,518 |
| DEBT SERVICE | | | | | |
| 112 | Retirement of Debt - General | 20,700 | 20,700 | 20,700 | 20,700 |
| 113 | Retirement of Debt - School Project | 440,000 | 440,000 | 440,000 | 440,000 |
| 114 | Long Term Interest - General | 18,283 | 17,038 | 8,519 | 8,519 |
| 115 | Long Term Interest - School Project | 443,910 | 412,965 | 367,328 | 367,328 |
| 116 | Short Term Interest | 2,500 | 0 | 0 | 0 |
| TOTAL DEBT SERVICE | | \$925,393 | \$890,703 | \$836,547 | \$836,547 |
| GRAND TOTAL OF ALL LINE ITEMS | | \$7,021,621 | \$7,345,877 | \$7,525,738 | \$7,523,738 |

Finance Committee Report

The Finance Committee has two major functions in the Town Government, first is to work with the Town Officials and School Committees to develop a recommended budget to present at the Annual Town Meeting, and second is to provide funds for unforeseen and emergency expenditures during the fiscal year.

During Fiscal 2003 the Finance Committed made transfers from the Reserve Fund as follows:

| | | |
|----------|---|-----------------|
| 09/03/02 | School Construction | \$4,151.83 |
| 11/25/02 | Conservation Committee – Advertising | 92.00 |
| 11/25/02 | Board of Appeals – Postage | 250.00 |
| 01/06/03 | Health Insurance – Co-Pay Reimbursement | 7,500.00 |
| 05/12/03 | American Legion | 425.00 |
| 05/12/03 | Town Hall Expense | 1,270.00 |
| 05/12/03 | Treasurer’s Expense | 2,075.00 |
| 06/30/03 | Treasurer’s Expense | 341.59 |
| 06/30/03 | Tax Title | 64.13 |
| 06/30/03 | Fire Department | 1,055.66 |
| 06/30/03 | Assessors | 175.00 |
| 06/30/03 | Assessors | 13.37 |
| 06/30/03 | Town Hall Expense | 3,267.61 |
| 06/30/03 | Law Account | <u>4,318.81</u> |
| | Total Transfers from Reserve Account | \$25,000.00 |

In addition there were additional unpaid bills in the amount of \$4,303.90 that needed to be approved at a Special Town Meeting. Therefore, the total amount of spending over and above the town approved line items was \$29,303.90 for FY-2003.

In the present fiscal year (2004) the Finance Committee has made the following transfers from the Reserve Fund as of March 1, 2004:

| | | |
|----------|--|-----------|
| 01/05/04 | Beaver Control Expense – Highway Dept. | \$ 500.00 |
| 01/05/04 | Property Tax Database – Assessors | 4,500.00 |
| 02/02/04 | Conservation Commission – Legal Ads | 140.81 |

It is anticipated that the \$4,500 transferred to the Assessors Account will be transferred back to the Reserve Fund from the Assessors Overlay Surplus, which will allow the Finance Committee to address the additional unforeseen and emergency expenditures for FY-2004 with nearly the full amount allotted.

With the reduced state aid to the towns, under the present administration in Boston, it has been a difficult time to be able to provide level service budgets without severely increasing the tax rate. For Fiscal 2004 the town allocated the use of \$387,514 of Free Cash to fund Warrant Articles and to reduce the tax rate, plus an additional \$150,000 from the Stabilization Fund to further reduce the tax rate. In all

we allocated \$537,514 from Free Cash and the Stabilization Fund last year, and with these additional monies used, the tax levy was only \$2,642 below the Levy Limit as defined by Proposition 2 ¹/₂.

Entering into the budget process for FY-2005, we are faced with further cuts in State Aid, Increases in State Charges, establishing a budget will be equally as difficult. It is anticipated that we will have approximately \$400,000 in Free Cash and \$283,000 in the Stabilization fund available, but to utilize amounts similar to last year would cause severe problems in the following years. Our goal is to bring the budget in under the FY-2005 Levy Limit, and maintain acceptable balances in the Free Cash and Stabilization Accounts.

Repectfully submitted,

William V. Stevens, ***Chairman***

Ruth Brower

Robert Pollock

Al Terranova

Rich Cohen

Accountant's Report

July 1, 2002 - June 30, 2003

RECEIPTS

GENERAL FUND:

Taxes:

| | |
|---|----------------------------|
| Real Estate - | |
| Current Year | \$ 4,668,732 |
| Prior Years | 69,683 |
| Personal Property - | |
| Current Year | 116,321 |
| Prior Years | 2,083 |
| Motor Vehicle Excise | 348,880 |
| Penalties & Interest on Taxes & Excises | 34,405 |
| Trailer Park Fees | 2,664 |
| Room Tax | 11,227 |
| Tax Liens | 68,918 |
| <u>Total Taxes</u> | <u>\$ 5,322,913</u> |

Local Receipts Not Allocated:

| | |
|--|----------------------|
| Charges For Services - | |
| Sewer Charges | 12,174 |
| Board of Health Fees | 8,973 |
| Municipal Liens | 6,075 |
| Bad Check Fees | 450 |
| School Tuition - New Ashford | 62,251 |
| Town Clerk Fees | 1,866 |
| Zoning Board of Appeals | 166 |
| Planning Board | 5 |
| Assessors' Maps | 1,114 |
| Photo Copies | 13 |
| Police Off Duty Detail | 3,551 |
| <u>Total Charges For Services</u> | <u>96,638</u> |

Licenses & Permits -

| | |
|--|----------------------|
| Board of Selectmen-Liquor | 9,850 |
| Board of Selectmen-Other | 3,615 |
| Cable TV Franchise | 397 |
| Building Inspector | 29,299 |
| Plumbing Inspector | 2,349 |
| Wire Inspector | 2,247 |
| Gas Inspector | 520 |
| Fire Inspector | 2,387 |
| Pistol Permits | 1,212 |
| Dog Licenses | 1,662 |
| <u>Total Licenses & Permits</u> | <u>53,538</u> |

State Cherry Sheet -

| | | |
|--|---------|-------------------------|
| State Owned Land | 15,948 | |
| Exemptions: Vets, Blind & Surviving Spouse | 5,141 | |
| Exemptions: Elderly | 7,910 | |
| School Aid, Chapter 70 | 572,791 | |
| School Transportation | 31,259 | |
| School Construction | 460,509 | |
| Police Career Incentive | 5,238 | |
| Lottery, Beano & Charity Games | 332,124 | |
| <u>Total State Cherry Sheet</u> | | <u>1,430,920</u> |

Other State Revenue -

| | | |
|---|-------|---------------------|
| Miscellaneous | 6,176 | |
| Extended Polling Hours | 809 | |
| <u>Total Other State Revenue</u> | | <u>6,985</u> |

Receipts From Other Governments -

| | | |
|---|--------|----------------------|
| N. Berkshire Solid Waste | 1,980 | |
| BRTA-COA Reimbursement | 4,638 | |
| Motor Vehicle Fines | 18,645 | |
| District Court Fines | 3,382 | |
| <u>Total Receipts From Other Governments</u> | | <u>28,645</u> |

Fines -

| | | |
|---------------------------|-------|---------------------|
| Parking Fines | 2,305 | |
| Library Fines | 7 | |
| Dog Fines | 91 | |
| <u>Total Fines</u> | | <u>2,403</u> |

Miscellaneous Revenues -

| | | |
|--|--------|----------------------|
| Earnings on Investments | 21,313 | |
| Miscellaneous Revenue | 15,634 | |
| Miscellaneous Refunds/Tailings | 840 | |
| <u>Total Miscellaneous Revenues</u> | | <u>37,787</u> |

Total General Fund Receipts

6,979,829

Transfers From Special Revenue Funds -

| | | |
|--|---------|-----------------------|
| Baker Hill Road District (for Police BHRD) | 138,374 | |
| Sale of Cemetery Lots | 6,200 | |
| New School Flag Pole | 834 | |
| <u>Total Transfers From Special Revenue Funds</u> | | <u>145,408</u> |

| | |
|---|-------------------------|
| Transfers From Trust Funds - | |
| Stabilization | 150,000 |
| Cemetery Interest | 8,000 |
| <u>Total Transfers From Trust Funds</u> | <u>158,000</u> |
| <u>Total General Fund Receipts & Transfers</u> | <u>7,283,237</u> |

SPECIAL REVENUE FUNDS:

School Department:

| | |
|---------------------------------------|-----------------------|
| School Lunch - | |
| Charges For Services | 48,419 |
| State Revenue | 18,091 |
| School Choice | 79,606 |
| 3/4 Year Old Program | 34,091 |
| Student Activities - | |
| Services & Earnings | 31,738 |
| Transfer From General Fund | 118 |
| Grants - | |
| SPED Grant 94-142 | 119,238 |
| SPED Early Childhood | 9,332 |
| SPED Curriculum Frameworks | 22,500 |
| Title VI Grant | 2,327 |
| Title I | 46,261 |
| Academic Support | 7,300 |
| Enhanced Health | 52,947 |
| Teacher Quality Grant | 14,734 |
| Enhanced Education Tech | 1,593 |
| Mental Health Support | 8,000 |
| <u>Total School Department</u> | <u>496,295</u> |

Police Department:

| | |
|---------------------------------------|-----------------------|
| Community Policing Grant | 10,000 |
| D.A.R.E. Program | 800 |
| Baker Hill Road District | 138,374 |
| Bullet Proof Vest | 4,385 |
| Traffic Enforcement Grant | 3,200 |
| Public Safety Grant | 15,500 |
| <u>Total Police Department</u> | <u>172,259</u> |

Fire Department:

| | |
|-------------------------------------|----------------------|
| Public Safety Grant | 15,000 |
| <u>Total Fire Department</u> | <u>15,000</u> |

Other Departments:

| | |
|---------------------------------------|-----------------------|
| Council on Aging Formula Grant | 2,600 |
| Library State Grant | 3,154 |
| Conservation Commission - Wetlands | 1,088 |
| Mall Road Upgrade | 40,356 |
| Lakes & Ponds Grant | 5,000 |
| Sale of Cemetery Lots | 9,181 |
| Internment Fees | 2,730 |
| Peer-to-Peer Grant - Assessors | 759 |
| Baker Hill Strap Grant Reimbursement | 29,250 |
| No-Namie Trailer Park Sewer Project | 306,320 |
| Recreation Basketball Revolving Fund | 4,418 |
| <u>Total Other Departments</u> | <u>404,856</u> |

| | |
|--|-------------------------|
| <u>Total Receipts - Special Revenue Funds</u> | <u>1,088,410</u> |
|--|-------------------------|

CAPITAL PROJECTS FUNDS:

| | |
|---|-----------------------|
| Highway (Chapter 90): | |
| State Revenue | 281,665 |
| School Construction: | |
| Transfer From Reserve Fund (General Fund) | 14,088 |
| <u>Total Receipts - Capital Projects Funds</u> | <u>295,753</u> |

ENTERPRISE FUNDS:

| | |
|---|----------------------|
| Ambulance: | |
| Charges For Services | 44,558 |
| Earnings On Investments | 2,553 |
| <u>Total Receipts - Enterprise Funds</u> | <u>47,111</u> |

TRUST FUNDS:

| | |
|-------------------------------------|----------------------|
| Interest Income: | |
| Conservation Fund | 367 |
| Mall Road Survey | 63 |
| Bradley Funds | 53 |
| Cemetery Interest | 327 |
| Gladys Simmons Trust | 32 |
| Joint Ministry Interest | 106 |
| Library Interest | 168 |
| Unemployment Fund | 90 |
| Stabilization Fund - | |
| Interest | 8,658 |
| Transfer From General Fund | 25,000 |
| <u>Total Interest Income</u> | <u>34,864</u> |

Other Income:

| | |
|------------------------------------|-------|
| Gladys Simmons Trust | 2,906 |
| Mt. View Cemetery - Perpetual Care | 1,300 |
| D.A.R.E. Gifts | 58 |
| C.O.A. Gifts & Donations | 250 |
| C.O.A. Donations - Transportation | 2,090 |
| Library Gifts | 98 |
| Recreation Revolving Fund | 1,400 |

| | |
|----------------------------------|---------------------|
| <u>Total Other Income</u> | <u>8,102</u> |
|----------------------------------|---------------------|

| | |
|--|----------------------|
| <u>Total Receipts - Trust Funds</u> | <u>42,966</u> |
|--|----------------------|

| | |
|--|-------------------------|
| <u>TOTAL RECEIPTS - ALL FUNDS</u> | <u>8,757,477</u> |
|--|-------------------------|

EXPENDITURES

GENERAL FUND:

| | |
|---|-----------|
| General Government | 348,062 |
| Public Safety | 525,891 |
| Education | 4,112,995 |
| Public Works | 527,084 |
| Human Services | 45,902 |
| Culture & Recreation | 65,775 |
| Debt Service | 904,609 |
| Town Insurance | 66,001 |
| Employee Benefits | 730,008 |
| Intergovernmental Assessments - | |
| Berkshire County Regional Planning Commission | 1,681 |
| Northern Berkshire Solid Waste | 4,485 |
| State & County Assessments - | |
| Air Pollution | 761 |
| RMV Non-Renewal Surcharge | 2,220 |
| Regional Transit Authority | 27,519 |
| Transfers to Special Revenue Funds - | |
| Student Activity Fund | 118 |
| School Project Fund | 14,088 |
| Transfers to Trust Funds - | |
| Stabilization | 25,000 |

| | |
|---|-------------------------|
| <u>Total Expenditures & Transfers - General Fund</u> | <u>7,402,199</u> |
|---|-------------------------|

SPECIAL REVENUE FUNDS:

School Department:

| | |
|-----------------------|--------|
| School Lunch | 67,552 |
| School Choice | 7 |
| 3/4 Year Old Program: | 32,464 |

| | | |
|--|---------|-----------------------|
| Student Activity | 35,764 | |
| Grants - | | |
| SPED Grant 94-142 | 119,238 | |
| SPED Early childhood | 8,995 | |
| SPED Curriculum Frameworks | 21,931 | |
| Title VI Grant | 2,139 | |
| Teacher Training - Math/Science | 71 | |
| Title I | 45,656 | |
| Drug Free Schools | 30 | |
| Academic Support | 6,987 | |
| Enhanced Health | 55,843 | |
| Teacher Quality Grant | 14,665 | |
| Mental Health Support | 3,645 | |
| REAP Grant | 30,919 | |
| <u>Total School Department</u> | | <u>445,906</u> |
| Police Department: | | |
| Community Policing Grant | 5,192 | |
| D.A.R.E. Program | 3,119 | |
| COPS Grant | 728 | |
| Baker Hill Road District (Transfer to General Fund) | 138,374 | |
| Bullet Proof Vest | 4,385 | |
| Traffic Enforcement Grant | 2,400 | |
| Public Safety Grant | 15,500 | |
| <u>Total Police Department</u> | | <u>169,698</u> |
| Fire Department: | | |
| S.A.F.E. Grant | 2,177 | |
| Public Safety Grant | 15,000 | |
| <u>Total Fire Department</u> | | <u>17,177</u> |
| Other Departments: | | |
| Baker Hill Road Upgrade | 19,667 | |
| New School Flag Pole (Transfer to General Fund) | 834 | |
| Lakes & Ponds Grant | 1,234 | |
| Library State Grant | 2,763 | |
| Peer to Peer Grant - Assessors | 377 | |
| Council on Aging Formula Grant | 2,600 | |
| Elections-Extended Polling Hours | 353 | |
| Sale of Cemetery Lots (Transfer to General Fund) | 6,200 | |
| Septic Management Program | 1,376 | |
| No-Namie Trailer Park Sewer Project | 306,320 | |
| Recreation Basketball Revolving Fund | 1,938 | |
| <u>Total Other Departments</u> | | <u>343,662</u> |
| <u>Total Expenditures - Special Revenue Funds</u> | | <u>976,443</u> |

CAPITAL PROJECTS FUNDS:

School:

Construction 18,724

Highways:

Construction 109,284

Total Expenditures - Capital Projects Funds128,008**ENTERPRISE FUNDS:**

Ambulance:

Clerk Salary 2,988

Maintenance & Operating Expenses 14,239

Ambulance Lease Payment 13,260

Total Expenditures - Enterprise Funds30,487**TRUST FUNDS:**

Cemetery Interest (Transfer to General Fund) 8,000

C.O.A. Donations - Transportation 2,873

Joint Ministry Interest 127

Bradley Funds 98

Unemployment Fund 2,811

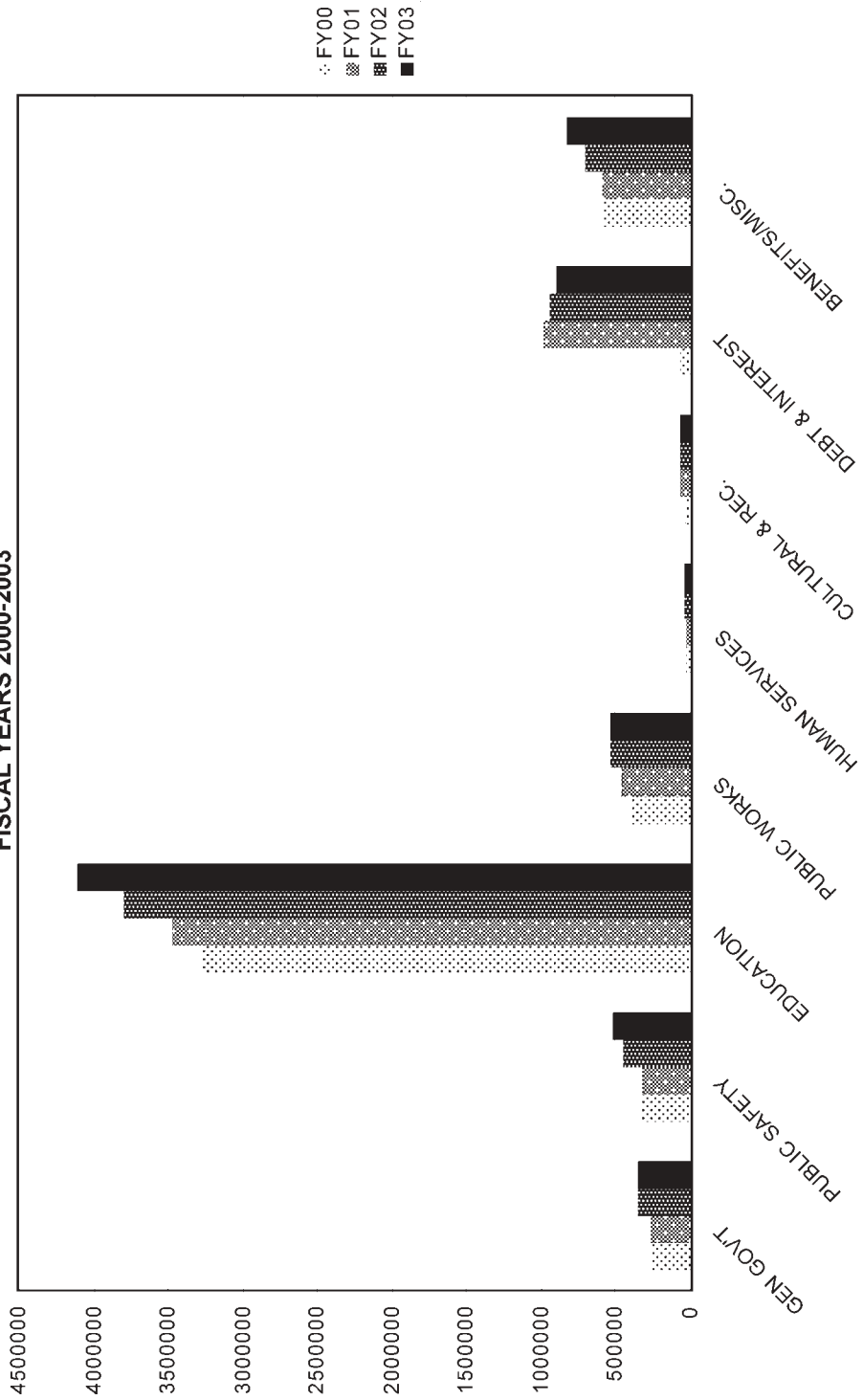
Stabilization (Transfer to General Fund) 150,000

Total Expenditures - Trust Funds163,909**Total Expenditures & Transfers - All Funds**8,701,046**TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER
EXPENDITURES AND INTERFUND TRANSFERS**56,431

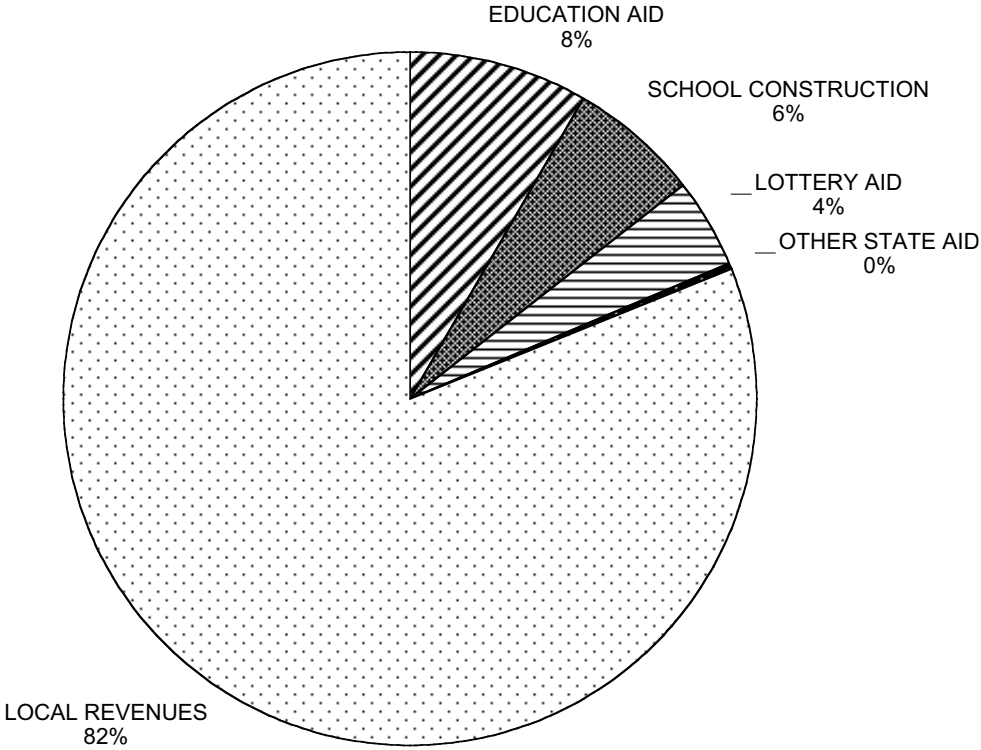
Respectfully submitted,

Bruce Durwin, *Town Accountant*

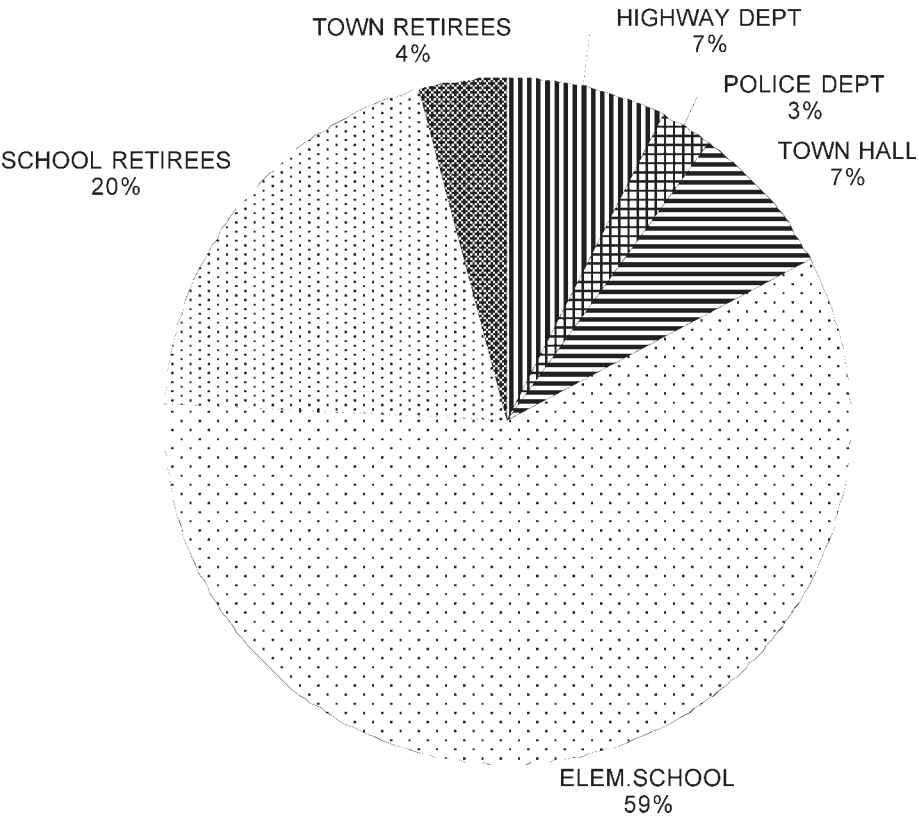
TOWN EXPENDITURES FISCAL YEARS 2000-2003



**FY2003 BUDGET
LOCAL REVENUES AND STATE AID**



HEALTH & DENTAL INSURANCE EXPENDITURES FY03



Report of the Board of Selectmen and Town Administrator

The Board of Selectmen and the Town Administrator are pleased to present this joint report for the 2003 Lanesborough Annual Report.

Website – On the cover of this year's Town Report is the Homepage for the Town of Lanesborough's newly launched website, www.lanesborough-ma.gov. The site is still a work in progress, but there is a lot of information to be found, including downloadable forms for various permits and licenses, meeting schedules, minutes of meetings and the entire Town Report. Monthly meeting schedules and the Selectmen's meeting minutes will be posted every month. Suggestions are welcome.

Senior/ Community Center – The Board is in active pursuit of trying to find a site for a Senior/Community Center. The ideal location would be near the center of town and consisting of at least two acres. Once the Town comes into possession of a site, it would be eligible for federal funding for construction. Please contact one of the Selectmen or the Town Administrator if you have any sites to suggest.

Bulky Waste Program – Working with the Northern Berkshire Solid Waste District, the Town will hold its first bulky waste collection on May 15 and 22 at the Lanesborough Highway Dept. on Maple Court. This will be an opportunity to get rid of old furniture, electronics and appliances etc. at a reasonable cost. Collection hours will be between 1- 4 P.M. More details will be made available when known.

Berkshire Mall Road -The Town has had to request yet another extension on our \$325,000 STRAP (Small Town Road Assistance Program) grant from the state, for the redesign of the Berkshire Mall Road. After almost two years after the project was submitted for review to the state Executive Office of Transportation and Development, it was finally sent to MEPA (Massachusetts Environmental Policy Act) on December 29, 2003 to undergo state environmental review. Now that the project has past this hurdle, the remaining design work should move quickly and be completed by this summer. MassHighway has indicated that construction could begin within two years of design completion. Current plans call for widening the road and bridge over Partridge Road, decreasing steep grades in several areas and providing access to Route 8 without having to intersect with the ring road. The total cost of the reconstruction is currently estimated at \$4.3 million.

Sewer Extension -Under the \$600,000 Small Cities Grant the Town received from the state two years ago, the engineering firm of Dufresne-Henry was hired to design the sewer connection from the No Namie Trailer Park on Route 7 to the Pittsfield sewer system. The park has been under order by the Board of Health to correct Title V violations and the connection to the sewer system was determined to be the most cost-effective solution. Construction work began during the summer and the project was mostly completed by mid-October. The contractor will return this spring to finish up grading and landscaping.

Police Dept. Retirees – Longtime Lanesborough Police Chief Stanley Misiuk, retired this past December and has been succeeded by Mark Bashara, a sixteen-year veteran of the Lanesborough Police Department. Best wishes to Stan in his retirement and good luck to Mark with his new responsibilities. Also retiring this year was Ron Weider a part-time officer who has been on the force for many years, though Ron retains Special Officer status as the Town's Animal Control Officer.

Assistant Treasurer/Collector – As part of the reorganization of the Treasurer's and Tax Collector's offices, Janice Silverman has been hired as the assistant Treasurer/Collector providing assistance to Donna Forgea, the Treasurer/Collector. Janice has proven to be a valuable player in Town Hall operations.

Fiscal Woes - As in the past three years, health insurance rates and substantial increases in school budgets continue to put a strain on the Town's finances. Exacerbating this situation the Town has experienced deep cuts in state aid over the past two years. This year does not look as grim as last, but the state is still facing a significant budget deficit. When the tax rate was set this past December the Town was a mere \$2,642.00 under its Proposition 2½ levy limit. The Board and the Town Administrator will continue working to try and ensure that the impact of this situation on the Tax Rate and on Town services are minimized.

Contract Negotiations – An important goal for the Board of Selectmen this year is to change the percentage that Town employees pay for their health insurance. With contracts will the Police, Highway and Teachers expiring, the Board now has an opportunity address this issue. The Town currently pays 90% of an employees' health insurance premium and is simply in no position to continue this arrangement.

The Board of Selectmen and Town Administrator would like to thank the Volunteer Fireman's Association, Highway Department, Police Department, School Department and all other town employees, boards, committees and individuals that have helped us to serve the residents of Lanesborough during the past year.

Respectfully submitted,

Board of Selectmen

Douglas R. Webb, ***Chairman***

Peter H. Gallant, Sr.

Gae Elfenbein

Paul A. Boudreau, ***Town Administrator***

Report of the Board of Assessors

This has been a transitional year for our office. After overseeing a total re-mapping project, we are in the final stages of the project where we change our computer records to reflect new map and lot numbers and acreages. This new mapping project has clarified many areas and is an essential tool for the assessors in keeping properties equitable. Fiscal year 2005 is a triennial update year in which the Department of Revenue requires the Assessors to update values based on market values. As many taxpayers have noticed, the Board of Assessors has done interim year adjustments based on these market sales for the last two years. We chose to do that so that the increases would be spread out over the years rather than a dramatic increase in values in the final year. If this were not done, values could have risen in some areas of Town as much as 30 to 40 percent on that third year. The real estate market has shown an ongoing upward trend as the sales have proven, and it is our job to keep the property values current. The Assessors job is to *follow* the market ...we do not *make* the market.

We will soon begin our inspections relative to new building permits and new construction. We ask for your continued cooperation in allowing us to do our job.

The following exemptions have been granted for FY 2004:

Clause 17D - Surviving Spouse - 9
Clause 22 - Veterans - 28
Clause 22 E - Veterans - 2
Clause 37 - Blind - 9
Clause 41C - Elderly - 15

Tax Revenue Summary FY 2004

| | |
|--|--------------|
| Total Amount to be Raised - | 7,918,498.06 |
| Total Amount of Receipts & Revenues from other sources | 2,632,101.32 |
| New Amount to be Raised by Taxation | 5,286,396.74 |

Respectfully submitted,

Glen A. Bean, M.A.A., ***Chairperson***
Susan L. Koziara, M.A.A., ***Secretary***
Richard Wade

Report of the Town Treasurer/Collector

I thank the Town and the Selectboard for giving me the opportunity to head both of these departments. I find it very challenging and very rewarding. Although, my appointment was not until July 1, 2003 and this report reflects Fiscal year 2003, I would like to pass on a few helpful thoughts to you the, tax payers.

Making your quarterly payments and Motor Vehicle Excise on time of course saves you interest and penalties. It is important to me that each one of you is treated in an equal manner. Therefore, if you are late, expect to pay the additional charges. If you are experiencing financial difficulties, please come in and see me. We can work out an agreeable payment plan. Each year after the last quarterly payment is due and unpaid, I will be putting a lien on your property. It is the law. I will also post a list of all unpaid taxes due the town. This information is not confidential. With budgets as tight as ours, we need to collect taxes as quickly as possible.

For those of you with a tax lien, I have tried to work with you to pay them off as soon as possible. I realize many of you have circumstances beyond any of our control, but the effort and communication is an important factor. Please call and stay in touch, because often circumstances change. The Town of Lanesborough does not want your property, we only want you to keep your taxes current.

The Town adopted a by-law Chapter 40 Section 57 approved by the Attorney General on March 31, 1989, that states Local Licenses and Permits will be Denied, Revoked or Suspended for failure to pay municipal taxes or charges. This by-law will be enforced. This affects everyone applying for licenses or permits.

Please save your tax receipts, we receive numerous calls every year, from people with tax questions and for total amounts paid for personal IRS taxes. Looking them all up individually takes up valuable time. Although we are here to answer your questions and be as helpful as possible, we ask that you help us. If you have an escrow account, please send your bill to the bank or change the address so it will go to your bank first.

As for Motor Vehicle Excise bills, keeping your address as current as possible saves abatements if you have moved to another town or city. The Registry of Motor Vehicles identifies your place of garaging with a code, the code in turn identifies the town or city and then the bill is generated by them and sent to us for processing.

I hope that these few things have been helpful in your understanding of how this office works. Feel free to ask any questions and we will do our best to give you accurate and up to date information, to the best of our ability.

I want to welcome Janice Silverman as my assistant in both offices. She is a wonderful addition to Town Hall and has been extremely helpful to me. She brings professionalism, a warm smile and a dedication to the offices and the public who we serve. Thank you Janice.

I also want to thank everyone at Town Hall for his and her professionalism, it is of extreme importance that we all work together like family to make things run smoothly. And finally a special thank you to Liz Phelps, she is a great help to me personally and a warm, charming, knowledgeable lady that we all love.

Respectfully submitted,

Donna L. Forgea

Collector and Treasurer

Treasurer's Report

Debt Schedule for FY 2003

Term Debt Inside the Debt Limit

| | Outstanding <u>2002</u> | Retirements <u> </u> | Outstanding <u>2003</u> | Interest Paid <u>2003</u> |
|-------------------------------|----------------------------|----------------------------------|----------------------------|------------------------------|
| Original Amount 135,000 | | | | |
| Sewer Loan @ 5.00% | 12,000.00 | 4,000.00 | 8,000.00 | 600.00 |
| Issued 2/1/1977 28 years | | | | |
| Maturity 2/1/2005 | | | | |

| | | | | |
|--------------------------------|------------|-----------|------------|-----------|
| Original Amount 500,000 | 282,900.00 | 16,700.00 | 266,200.00 | 17,681.00 |
| Town Hall @ 6.25% | | | | |
| Issued 2/15/1989 30 years | | | | |
| Maturity 2/15/2019 | | | | |

Long Term Debt Outside Debt Limit

| | | | | |
|---------------------------------|---------------------|-------------------|---------------------|-------------------|
| Original Amount 8,760,000 | | | | |
| School Bldg. @ Average 5.4% | 7,880,000.00 | 440,000.00 | 7,440,000.00 | 425,628.00 |
| Issued 5/1/2000 | | | | |
| Maturity 5/1/2020 20 years | | | | |
| TOTALS | 8,174,900.00 | 460,700.00 | 7,714,200.00 | 443,909.00 |

TAX TITLES

| | |
|-------------------------|-------------------|
| Balance as of 6/30/2002 | 91,504.03 |
| New & Subsequent | 31,561.82 |
| | 123,065.85 |
| Payments & Redemptions | (74,926.58) |
| | 48,139.27 |
| Total Tax Possessions | 12,554.00 |
| Balance as of 6/30/2003 | 60,693.27 |

TRUST FUNDS

Stabilization Funds Fund 085-3280

| | |
|----------------------|-------------------|
| Balance 6/30/2002 | 571,710.40 |
| Interest | 8,657.59 |
| From Town Meeting | (150,000.00) |
| Reserve Expenditures | |
| Balance 6/30/2003 | 430,367.99 |

Joint Ministry Trust Funds 084-590

| | | |
|-------------------------------|-----------------|-----------------|
| Non-expendable Principal | 4,839.98 | 4,839.98 |
| Expendable Interest | 161.87 | |
| Warrants To: Fellowship Bible | (42.27) | |
| St. Lukes Episcopal | (42.27) | |
| Berkshire Union | (42.27) | |
| Balance 6/30/2003 | 4,875.04 | |

Cemetery Trust Funds 084-491

| | | |
|---------------------------|-----------------|----------|
| Non-expendable Principal | | 5,206.82 |
| Expendable Interest | 10,071.75 | |
| Warrants By Commissioners | (8,000.00) | |
| Balance 6/30/2003 | 2,071.75 | |

Mt. View Cemetery Perp. Care 084 - 3281

| | | |
|------------------------------------|-----------------|-----------------|
| 6/30/2002 Non-expendable Principal | 1,100.00 | 2,400.00 |
| Non-expendable Principal | 1,300.00 | |
| 6/30/2003 | 2,400.00 | |

Library Trust Funds 084-610

| | | |
|--------------------------|-----------------|-----------------|
| Non-expendable Principal | 2,700.00 | 2,700.00 |
| Expendable Interest | 1,613.39 | |
| Balance 6/30/2003 | 4,313.39 | |

Bradley Trust Funds 084-300

| | | |
|-------------------------------|-----------------|--|
| Expendable Principal/Interest | 2,682.08 | |
| Interest FY2003 | 121.57 | |
| Warrant | (98.61) | |
| Balance 6/30/2003 | 2,705.04 | |

Conservation Trust Fund 084-171

| | | |
|-----------------------|------------------|--|
| Expendable Trust Fund | 43,406.84 | |
| Interest FY 2003 | 1,737.13 | |
| Balance 6/30/2003 | 45,143.97 | |

Unemployment Funds 084-913

| | | |
|-------------------|-----------------|--|
| Expendable Funds | 8,894.77 | |
| Interest FY2003 | 90.47 | |
| Warrants | (2,810.78) | |
| Balance 6/30/2003 | 6,174.46 | |

Total Non-expendable Trust Funds**15,146.80**

Respectfully submitted,

Donna L. Forgea, *Treasurer*

Tax Collector's Report

FISCAL 2003

| BALANCE | | TAXES FY 6/30/2002 | | | | | BALANCE | | |
|---------------------|--|--------------------|-----------|-----------|-----------|--------------|-----------|----------------------------|------------|
| | | Commitment | Abatement | Exemption | Refunds | Received | Tax Title | Adjustment Better/liens | 6/30/2003 |
| Real Estate 2003 | | 4,833,443.86 | 6,225.16 | 19,741.08 | 11,250.93 | 4,669,404.00 | | 280.00 | 149,604.55 |
| Real Estate 2002 | | 4,299,938.62 | 15,603.78 | 18,699.80 | 19,866.03 | 4,252,409.76 | 32,516.59 | | 574.72 |
| Real Estate 2001 | | 3,796,046.24 | 10,209.70 | 19,676.04 | 16,463.75 | 3,760,916.40 | 22,493.85 | 786.00 | 0.00 |
| Real Estate 2000 | | 3,379,562.40 | 55,788.58 | 18,049.58 | 66,274.16 | 3,350,455.17 | 23,088.19 | 1,544.96 | (0.00) |
| Real Estate 1999 | | 3,782,984.46 | 23,646.35 | 4,837.50 | 17,994.75 | 3,745,002.39 | 29,075.11 | 1,582.14 | (0.00) |
| Real Estate 1998 | | 3,678,293.31 | 9,090.54 | 22,050.00 | 10,834.29 | 3,624,995.14 | 34,052.68 | 1,060.76 | (0.00) |
| Real Estate 1997 | | 3,534,816.55 | 16,863.83 | 16,125.00 | 9,097.50 | 3,473,555.27 | 37,584.46 | 214.51 | (0.00) |
| Real Estate 1996 | | 3,264,700.22 | 18,495.78 | 22,982.39 | 14,321.22 | 3,217,208.88 | 20,506.82 | 172.43 | 0.00 |
| Pers. Property 2003 | | 121,961.45 | 977.58 | - | 208.95 | 115,705.98 | | | 5,486.84 |
| Pers. Property 2002 | | 116,937.78 | 1,127.39 | - | 897.25 | 116,261.43 | | (374.55) | 71.66 |
| Pers. Property 2001 | | 105,030.79 | 1,181.54 | - | 840.14 | 104,689.39 | | | 0.00 |
| Pers. Property 2000 | | 94,402.84 | 817.87 | - | 1,755.66 | 95,340.63 | | | (0.00) |
| Pers. Property 1999 | | 103,088.18 | 298.31 | - | 1,678.88 | 104,468.75 | | | (0.00) |
| Pers. Property 1998 | | 110,198.30 | 3,366.34 | - | 527.24 | 107,359.20 | | | 0.00 |
| Pers. Property 1997 | | 100,428.14 | 751.45 | - | 147.33 | 99,824.02 | | | (0.00) |
| Pers. Property 1996 | | 89,502.10 | 3,200.43 | 135.36 | 1,390.49 | 87,534.76 | | (22.04) | 0.00 |
| Motor Vehicle 2003 | | 317,583.44 | 9,225.55 | 78.75 | 1,841.97 | 275,860.58 | | | 34,260.53 |
| Motor Vehicle 2002 | | 374,022.85 | 25,668.86 | - | 4,524.99 | 344,220.44 | | (182.50) | 8,476.04 |
| Motor Vehicle 2001 | | 369,410.61 | 25,490.32 | 60.00 | 4,839.69 | 345,178.46 | | | 3,521.52 |

| | | | | | | |
|---------------------|----------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| Motor Vehicle 2000 | 346,127.65 | 20,056.62 | 13.13 | 3,889.25 | 327,711.30 | 2,235.85 |
| Motor Vehicle 1999 | 288,414.83 | 18,866.55 | - | 3,613.93 | 273,162.21 | 0.00 |
| Motor Vehicle 1998 | 266,915.89 | 13,920.77 | 219.16 | 4,156.90 | 256,900.36 | 32.50 |
| Motor Vehicle 1997 | 245,377.54 | 10,922.77 | - | 2,520.49 | 236,975.26 | 0.00 |
| Motor Vehicle 1996 | 227,966.89 | 11,838.60 | - | 4,284.94 | 220,413.23 | (0.00) |
| Sewer 2003 | 12,600.00 | - | - | - | 10,780.00 | 1,820.00 |
| Sewer 2002 | 12,600.00 | - | - | - | 11,060.00 | 140.00 |
| | | | | | (1,400.00) | |
| GRAND TOTALS | 33,872,354.94 | 303,634.67 | 142,667.79 | 203,220.73 | 33,227,393.01 | 199,317.70 |
| | | | | | | 3,661.71 |
| | | | | | | 206,224.21 |

Respectfully submitted,

Donna L. Forgea

Tax Collector

Report of the Town Clerk

DOG LICENSES

| | | | |
|-------------------|-------|----------|------------|
| Males | 25 @ | \$ 10.00 | \$ 250.00 |
| Females | 15 @ | 10.00 | 150.00 |
| Neutered | 136 @ | 4.00 | 544.00 |
| Spayed | 133 @ | 4.00 | 532.00 |
| Kennels | 2 @ | 20.00 | 40.00 |
| Licenses issued | 311 | | |
| Fees to Treasurer | | | \$1,516.00 |

News Flash!! We have our NEW Accu-vote machine purchased. By the time you read this we would have used the machine in the Presidential Primary. Many were surprised and delighted with the modern machine versus the “old” lever machines.

My thanks to all the poll workers for the long hours when the Primary and Presidential Election will take place in the fall.

As always Liz Phelps has been here helping with the filing of the census returns and any other job we find her. She is a gem and enlightens us all with her knowledge.

Respectfully submitted,

Judith A. Gallant, ***Town Clerk***

Report of the Council on Aging

The Council on Aging continues to support the Seniors in Lanesborough by offering several services such as: Referrals to and from Elder Services of Berkshire County (our area agency on aging) as well as State and Federal agencies.

This past year our van has been very busy. We have a van that is available Monday thru Friday, eight hours a day. This year our van made 3,600 trips transporting seniors to doctor's appointments, hair dresser, shopping, etc. as well as transporting Seniors to the Berkshire Mall for our walking program.

Our programs include the Nutrition Program, which has increased from 20 people to approximately 30 participants, Walking Club, Pool, Fall Prevention Program and presentations by speakers on various subjects that are important to our Seniors, as well as Blood Pressure, Flu and Cholesterol Clinics.

The COA also issues a quarterly Newsletter which contains articles of interest to our Seniors, such as assistance availability for Insurance counseling, heating, home health care and many others.

We are looking forward to a new and exciting year, and will be needing volunteers to help us initiate some innovative programs. Anyone interested can call us at 448-2682.

Respectfully submitted,

Winslow Newton, *Chairman*

William Dilego, *V. Chairman*

Lorraine Newton, *Treasurer*

Shirley Beauchamp, *Secretary*

Marge Wheeler

Margo Freadman

Eleanor Rosier

Julia Taylor

Report of the Fire Chief

I am submitting my fifth report as Fire Chief of the community.

The Fire Department responded to 309 calls, slightly less than the previous year of 336:

FIRE/AMBULANCE CALLS FOR 2003

| | |
|----------|---|
| 165 | Emergency Medical Service (Ambulance) |
| 3 | Medical Assistance (Lifting) |
| 1 | Ambulance Calls (Mutual Aid) |
| 4 | Ambulance Calls On Greylock |
| 2 | Pedestrian Struck By Motor Vehicle |
| 33 | Motor Vehicle Accidents (AmbulanceRescue) |
| 3 | Motor Vehicle Accidents (Mutual Aid Ambulance Rescue) |
| - | Motor Vehicle Accidents (Fatal) |
| 6 | Structure Fires |
| - | Structure Fires (Mutual Aid) |
| 1 | Stand By (Mutual Aid) |
| 1 | Chimney Fires |
| 13 | Smoke In Building (Electrical /Furnace/ Other) |
| 2 | Smoke In Area |
| 2 | Pallets On Fire (Storage Area Berkshire) |
| 3 | Carbon Monoxide Detector Activated |
| 6 | Vehicle Fires |
| 3 | False Alarms |
| 16 | False Alarms (Mall) |
| 2 | False Alarms School |
| 6 | False Alarms (Bascom Lodge Mt. Greylock) |
| 7 | Grass / Brush Fires / Forest Fires |
| - | Brush Fires (Mutual Aid) |
| 2 | Dumpster Fire |
| 12 | Power Lines Down |
| 1 | Spills / Leaks |
| 2 | Propane Problems |
| 4 | Service Calls (Flooded Basements/ Other) |
| 2 | Bomb Threats / Suspicious Package |
| 1 | ATV Accident (Mutual Aid Pittsfield State Forest) |
| 1 | Snowmobile Accident |
| - | Search For Lost Person |
| 1 | Other Rescue |
| <u>4</u> | Assist Police |
| 309 | Total |

The Fire department was very fortunate this year to receive two grants from the state. The Volunteer Fire Assistance Program Grant was a 50/50 match allowing the department to receive \$ 1,834.32 in state money to purchase forest fire equip-

ment. This is the 1st year we received this grant and are very grateful for this opportunity to obtain needed equipment. Without the help from the state this type of equipment would be hard to fund through our normal operating budget. The equipment purchased Total cost of all equipment was \$4,077.19. A Difference of \$1,834.32 was paid from department budget to match the grant and \$ 408.55 paid from the Cans For Lives Program for the remainder. Again we thank the townspeople for their continued support of the cans for lives program at the Lanesborough Supermarket. Without the help and dedication of the staff at the Lanesborough Market this program wouldn't work. The second grant allowed the department to receive 2 Lifepak 500 Defibrillator's at NO COST to the town. These units normally cost \$3,200.00 each and are a great asset to the department. As Chief of the department I apply for every grant available to the fire & rescue service. At the time of this report we are currently working on another State grant and a new 10% match Federal grant.

The new Tanker was delivered in the fall of 2003. This is a valuable piece of equipment needed to transport water to fires outside the water district. The Fire Department thanks the voters for their support of this vehicle.

At our annual Christmas party, the following members received awards. The Volunteers of the year are Brian Stokes and Neil Myers. The Chiefs Award was Daniel A. Bolognia Jr. And the Business Award was George Anderson Electric.

In closing, I would like to thank all members past and present for their unselfish dedication to the community and the Fire Department.

Respectfully submitted,

Peter Oakley
Fire Chief

Report of the Building Inspector

This has been a remarkable year for construction here in Lanesborough. While other sectors of the economy have suffered, construction has been very strong here.

| | |
|----------------------|-------------|
| Total permits issued | 104 |
| Total declared value | \$3,708,593 |

Another busy year is expected at the mall and home construction is expected to remain strong as long as interest rates are at historic lows.

The Building Inspector business hours are from 1:00 to 4:00 on Wednesdays. The office is in the basement of the town hall. Applications and plans can be dropped off for review any time during regular town hall office hours. Inspections can be scheduled for any regular business day. The office phone number is 413-442-1167, ext. 26.

Respectfully submitted,

Richard G. Haupt
Building Inspector

Report of the Lanesborough Public Library

The Lanesborough Public Library has continued to grow and prosper this past year. In October we had an art exhibit showcasing the some beautiful artwork by the “Dalton Art Guild” This event was sponsored by the Friends of the Lanesborough Public Library. The library has a strong Friends group that is proud to showcase our local citizens and to promote the library in any way.

Circulation figures which include books, audio, videotapes and magazines continue to rise as we purchase new titles for our collection each month. The home-work computer is open Monday through Thursday from 3:30 - 6:30, the computer is available for research on the internet and word processing for writing reports. We also have encyclopedias in print and on CD ROM. In addition to our own collection of reading materials, we are visited on a bi-monthly basis by the Bookmobile, which adds over 600 different titles to our shelves.

A special thanks goes out to Mrs. Elizabeth Hotaling who for the past year has been conducting our preschool story hour. The children who attend this special Tuesday group have enjoyed reading stories and creating wonderful crafts to complement the story. Elizabeth has been the pied piper of story time she has developed a following and she will be missed greatly as she and her family move to a new location.

The Lanesborough Public Library book group continues to meet the third Wednesday of each month to discuss the book of the month. A list of the books is posted in the library six months in advance. The group is open to the public and all are invited to participate.

Trustees:

Shirley Beauchamp

Bea Dasilva

Patricia Tremblay

Director:

Kathy Adams

Report of the Police Department

POLICE CHIEF: F. Mark Bashara

POLICE OFFICERS: Timothy Sorrell, James Rathbun, Gary Kirby and John Bassi

RESERVE OFFICERS: John Weider, Warren Gariepy, Ray Gaynor Brad Lepicier, Neil Myers and Marty Streit.

This past year has been one of change and transitions. After over 20 years of service to the Lanesborough Police Department and our community, Chief Stanley Misiuk has retired. He has led our department through many changes over the years as society as well as our town has grown and evolved. Throughout his leadership he has always served the department and our community with distinction, always seeking what was best for the department and the town. Chief Stanley Misiuk led our department by example. We wish him the best in his new endeavors and much health and happiness.

Officer Ronald Weider has also retired this past year. Officer Weider has served our department for over 20 years. Officer Weider has worked for 2 Chiefs and has been an asset to our department due to his many years of experience. He will be retained as a “Special Police Officer” carrying on the duties of Animal Control Officer. We look forward to Officer Weider’s continued contribution to our department as our ACO and wish him the best.

Sgt. Sorrell is the department’s narcotics investigator and has been actively involved in investigations regarding the ever increasing drug epidemic that plagues all communities. Sgt. Sorrell is also the departments Sexual Assault Investigator. He periodically attends training seminars and meetings keeping updated on changing laws and procedures. Sgt. Sorrell prepares all firearm applications for the Police Department for processing through the Firearms Records Bureau and State Police.

Officer Rathbun continues his dedication to the D.A.R.E. program and to the parents and children of Lanesborough. His experience and positive attitude has had a lasting impression on many students. Officer Rathbun has now taken the initiative to start working with the Mt. Greylock Regional School District and will continue his work with our children as they move up to Greylock. Officer Rathbun has also assumed the duties of being in charge of all motor vehicle citation processing as well as being a CJIS/LEAPS representative.

Officer Kirby has been keeping our department up to date with all the changing technology as well as keeping our records system running smoothly. In today’s Police work, we are greatly dependant upon the latest computers and our use of new and changing technology demands that all officers have a reasonable understanding of it. Officer Kirby’s expertise in this will certainly be an asset to our department and help us meet those challenges. Officer Kirby will be continuing his training in Com-

puter Crimes as well as carrying out newly assigned duties. The majority of our new computer equipment has been funded through community based grants with the town incurring no cost.

Officer Bassi will be attending the IPTM School for motor vehicle accident and homicide investigation in February. This will enable Officer Bassi to conduct motor vehicle investigations at a more thorough level, helping to determine the contributing factors as well as assisting the department in serious motor vehicle accident investigations, including fatalities. Officer Bassi's attention to detail and enthusiasm will be a valuable asset in motor vehicle investigations. Officer Bassi will also be assuming all responsibilities related to our records department. The department has successfully implemented the new BATs machine which is a completely automated alcohol breath sample instrument. This is an invaluable tool in assisting our department in our OUI enforcement. The BATs machine incurred no cost to the town and was paid for by the state.

Officer Marty Streit is the newest member of the department and has shown great enthusiasm as well as professionalism. He is a welcome addition to our department.

In closing, I want to thank the officers for their unwavering support in this year of transition and their continuing dedication to the department as well as their loyal service to the community. I also want to thank the residents of Lanesborough for their support. I look forward to working with the community and keeping Lanesborough the wonderful town that many have chosen to call home.

Respectfully submitted,

F. Mark Bashara, *Police Chief*

Monthly Criminal Stats For Year 2003

| Incident | Jan. | Feb. | Mar. | Apr. | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. | TTL |
|----------------------|-------|------|------|------|-----|------|------|------|-------|------|------|------|-----|
| Arrests | 7 | 5 | 4 | 6 | 7 | 3 | 8 | 3 | 8 | 4 | 6 | 8 | 69 |
| OUI | 2 | 0 | 1 | 3 | 3 | 1 | 2 | 0 | 3 | 1 | 2 | 2 | 20 |
| Warrants | 1 | 0 | 0 | 1 | 0 | 0 | 2 | 1 | 1 | 1 | 1 | 2 | 10 |
| Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| A & B | 2 | 5 | 1 | 1 | 4 | 1 | 2 | 4 | 2 | 2 | 1 | 3 | 28 |
| Assist DMV's | 9 | 6 | 5 | 4 | 9 | 4 | 3 | 1 | 1 | 7 | 7 | 5 | 61 |
| Assist Other P.D. | 8 | 5 | 2 | 2 | 9 | 5 | 5 | 4 | 3 | 7 | 5 | 3 | 58 |
| Assist EMS | 10 | 6 | 9 | 7 | 17 | 11 | 11 | 11 | 8 | 11 | 8 | 7 | 116 |
| Tagging | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Alarms | 10 | 31 | 14 | 16 | 15 | 18 | 25 | 6 | 4 | 14 | 22 | 21 | 196 |
| B & E Daytime | 1 | 0 | 1 | 0 | 1 | 5 | 3 | 1 | 0 | 3 | 0 | 0 | 15 |
| B & E Nighttime | 0 | 1 | 1 | 2 | 1 | 3 | 1 | 0 | 0 | 2 | 1 | 0 | 12 |
| Disturbing The Peace | 5 | 1 | 4 | 12 | 15 | 7 | 3 | 13 | 3 | 5 | 2 | 2 | 72 |
| Disorderly Conduct | 0 | 1 | 1 | 2 | 9 | 4 | 6 | 6 | 4 | 2 | 6 | 6 | 47 |
| Domestic/ 209 A | 4 | 5 | 1 | 6 | 6 | 4 | 2 | 2 | 5 | 4 | 2 | 7 | 48 |
| Drug Violations | 0 | 1 | 1 | 1 | 5 | 3 | 2 | 0 | 2 | 1 | 3 | 3 | 22 |
| Animal Complaints | 0 | 3 | 5 | 4 | 3 | 7 | 10 | 8 | 4 | 8 | 6 | 5 | 63 |
| Firearm Complaints | 0 | 1 | 0 | 1 | 2 | 1 | 2 | 2 | 3 | 1 | 0 | 2 | 15 |
| Shoplifting | 12 | 0 | 7 | 7 | 15 | 7 | 10 | 7 | 9 | 6 | 4 | 9 | 93 |
| Larceny Over/Under | 6 | 3 | 5 | 6 | 17 | 6 | 13 | 8 | 5 | 14 | 10 | 14 | 107 |
| Liquor Violations | 1 | 0 | 0 | 1 | 1 | 6 | 1 | 0 | 2 | 2 | 3 | 1 | 18 |
| Murder | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Missing Persons | 2 | 1 | 1 | 1 | 3 | 0 | 1 | 1 | 1 | 0 | 1 | 3 | 15 |
| M.V. Thefts | 0 | 0 | 2 | 0 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Open Doors | 1 | 1 | 4 | 5 | 2 | 5 | 2 | 3 | 2 | 2 | 2 | 0 | 29 |
| Prowler Complaints | 3 | 3 | 4 | 4 | 25 | 17 | 13 | 11 | 4 | 11 | 9 | 3 | 107 |
| Robbery | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Annoying Phone Calls | 0 | 1 | 2 | 1 | 2 | 1 | 1 | 0 | 0 | 3 | 0 | 0 | 11 |
| ATV Calls | 6 | 5 | 3 | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 4 | 21 |
| Summons Served | 10 | 15 | 16 | 13 | 15 | 18 | 16 | 12 | 12 | 3 | 11 | 6 | 147 |
| Trespassing | 1 | 1 | 0 | 1 | 0 | 1 | 1 | 0 | 4 | 4 | 5 | 3 | 21 |
| Property Damage | 2 | 2 | 0 | 5 | 6 | 23 | 5 | 2 | 2 | 3 | 8 | 6 | 64 |
| B & E Motor Vehicle | 0 | 1 | 1 | 1 | 2 | 1 | 0 | 0 | 1 | 4 | 4 | 5 | 20 |
| 911 Hangups | 3 | 1 | 5 | 0 | 1 | 3 | 2 | 0 | 2 | 2 | 2 | 3 | 24 |
| Pistol Permits | 15 | 10 | 10 | 10 | 8 | 12 | 14 | 8 | 22 | 11 | 12 | 27 | 159 |
| Fid Cards | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 4 | 0 | 0 | 3 | 2 | 11 |
| Sex Offenders | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 3 |
| Protective Custody | 0 | 0 | 1 | 1 | 1 | 1 | 2 | 0 | 1 | 0 | 0 | 1 | 8 |
| Unlaw Poss Weapon | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 3 |
| Monthly Totals | 121 | 117 | 115 | 124 | 209 | 179 | 168 | 120 | 119 | 138 | 146 | 164 | |
| Grand Total | 1,720 | | | | | | | | | | | | |

Report of the Zoning Board of Appeals

The Zoning Board of Appeals undertook the following action during the period March 2003 through February 2004.

17 Mar 03 - Special Permit -Berkshire Mall Gp. to allow signage “Linen-N- Things”
Approved @ Rt.8-Old State Rd.-Mall.

17 Mar 03 - Special Permit -J&M. Hickey to build a garage @ 157 Narragansett Ave.
Approved

May 03 - Voluntary -R&L. Petricca Appeal (Superior Court Civ No. 02-362)
Dismissal to revoke building permit Cell Tower @ Old
Cheshire Rd.

15 May 03 –Stipulation -Civil Action No.01-206 R.Quirk Appeal of Special
of Dismissal Permit to build a home @ 185 Narragansett Ave.

23 Jun 03 - Special Permit -W.Kristensen to build a garage @ 213 Narragansett Ave
Approved

9 Feb 04 - Special Permit -JW.&DH.Kelly to complete Golf course Project @
Approved 775 Williamstown Rd.

Respectfully submitted,

E. Andrew
H. Phelps, Jr.
S. Wilanski
T. Ostrowski
R. Sampson
R. Mossman
R. Tinkham, *Chairman*

Report of the Planning Board

The Town of Lanesborough Planning Board is responsible for the upkeep of the Zoning by-law (ZBL) and long range planning for the town. Development plans, lot divisions, the granting of special permits for retail, commercial and industrial complexes, subdivisions and wireless communication facilities, as well as the assignment of house numbers, are under the purview of the planning board. We anticipate assisting in the reconciliation between old and new map and lot numbers generated by the recent Geographical Information System (GIS) mapping of the town to be part of our business in the coming year.

Two members of the Planning Board act as representatives to the Berkshire Regional Planning Commission periodically attending BRPC meetings and having the authority to vote on issues before that commission.

Several members have attended training seminars provided by the Citizens Planner Training Cooperative on issues commonly found before planning boards such as Subdivision Control Law/ Approval not Required (ANR) subdivisions and have also attended informational public forums on issues such as wind power generation.

The board is currently reviewing the ZBL with the goal of clarifying information and bringing the zoning up to date. We encourage and are happy to consider written comments and ideas for improvements to our town's existing ZBL. In the past year several typographical and grammatical errors were corrected and wording requested by the Attorney General was incorporated into the wireless communication facility portion of the ZBL.

The board documented the collection of nearly \$1,000.00 in fees for ANR lot divisions during the calendar year of 2003.

One special permit was granted in December of 2003 to Pittsfield Cellular Company d.b.a. Verizon Wireless to install antennae and an accessory building at the Old Cheshire Road wireless communication facility.

Respectfully submitted,

Aimee Thayer, *Chair*
Tim O'Brien, *Vice Chair*
Anna Pollock, *Secretary*
Walter Furtek
John Friend

Report of the Baker Hill Road District Prudential Committee

In the FY 2004 year the Road District will contribute to the Town of Lanesboro:

- Approximate- \$149,197.68 toward Police Services
- \$9,750 for the 5th payment to the road design Grant Number G59901

The District raised taxes of \$1,363,498. for the road budget. The Berkshire Mall is the sole taxpayer.

The Committee meets monthly as established by policy. –Usually the 2nd Wednesday of each month @ 12:00 noon in the Mall Community Center Conference Room.

The Town re-appointed Bill DeCelles as a member of the Prudential Committee representing the Town for a 3-year term.-July 2003 through Jun 2006.

The Petricca Development curb cut court Civil Docket No.00-0070 continues and is currently waiting a court decision.

The road design, funded by a Strap Grant is currently at the State undergoing review.

Agreement with Pittsfield for a sewage connection for the Mall to replace the existing sewage treatment system has been stalled.

Major Road patching & removal of curbside sand has been paid for by the Districts budget.

Respectfully submitted,

Bill Decelles

Ted Nylic

Ron Tinkham, ***Chairman***

Report of the Highway Department

The Highway Department had another busy year in 2003.

We were able to finish up the erosion control portion of the new drainage project on Profile Street. And install some new curbing to improve the drainage on that street.

The department replaced catch basins on the following streets Bridge Street (1), Goodell Road (1), Quarry Road (1). The department repaired basins on Brodie Mountain Road (7), Billings Street (1), Stormview Road (3). We replaced culverts on Potter Mountain Road (3), Kessler Road (1) Quarry Road (1).

We were able to get the 2,000 gallon tight tank installed at the Highway Department for the floor drain. We removed the 1,000 gallon underground heating fuel tank at the garage.

Petricca Construction installed a new drainage system on National Street with grant money and some chapter 90 funds.

And in between any larger projects the department continued to do general maintenance such as lawn mowing, grading gravel roads, servicing the equipment, cutting dead trees, cutting the roadside grass, cleaning out plugged culverts, hauling stone to muddy roads, screening gravel at our gravel bed, hauling gravel to the roads, repairing blacktop gutters, patching potholes, having the streets swept, having the catch basins cleaned out, gravel low shoulders, repairing signs, cut the brush on the roadsides and any other road issues that came up.

In the coming year the highway department is planning to continue to work on drainage issues all over town, Install new catch basins at various places in town, replace needed culverts, clean the ditches along the roadways, pave streets that are in need, cut the brush on the roadsides and we will continue with our general maintenance.

In October 2003, I applied for a grant for safety equipment for the department through MIIA which is the towns insurance company. In January 2004, I was notified that I will receive a \$2500.00 grant towards the purchase of shielding for catch basin repairs.

In April of 2003, I prepared the paperwork, submitted it and the Town was awarded a reimbursement of \$10,052.93 from FEMA/MEMA Agency for the February 17,18, 2003 snowstorm.

Respectfully submitted,

William Decelles

Highway Superintendent

Friends of Pontoosuc

The Friends of Pontoosuc Lake Watershed is a volunteer organization. Our goal is to improve the quality of the lake for use by all. Contact Lee Hauge or Ron Tinkham to participate.

Last summer the weed harvesting program was revitalized with better management and increased funding from Pittsfield and Lanesborough, and the weed conditions in 2003 were greatly improved. Thank you, the citizens of Lanesborough, for your support of this critical program. We are requesting that the weed control program be funded at \$23,000 again this year and plan to continue using harvesting as the method of control. The Pittsfield DPW will conduct the program again, and after a successful 2003 we expect that the program will be even more efficient and effective in 2004. The harvesting crew was able to activate the high speed barge which had not been used for several years, and although it was not operational in time to impact the 2003 operations, it is now fully ready and will improve the efficiency of our 2004 program.

Our application for grant funding from the Berkshire Environmental Fund (BEF) in 2003 was successful, and we received \$24,000 to fund three tasks: 1) Develop a lake management plan, 2) Perform a weed survey and train volunteers in weed mapping techniques, and 3) Clean accumulated debris out of the channel near the dam. We submitted an additional proposal for BEF 2004 funding and are hopeful that some of the tasks proposed for this year will be funded also. Two of the proposed tasks were developed in partnership with the Town, and will benefit Lanesborough even beyond the impact on the lake.

We are in the process of developing a comprehensive lake management plan. Subjects addressed by the plan will include weed control, water quality, access, safety, fishing, and more. The plan is being written by the Berkshire Regional Planning Commission and the Friends of Pontoosuc with inputs from all interested parties. Anyone with an interest in the lake or the watershed is welcome to participate or provide inputs.

An unexpected finding of the weed survey performed in 2003 was the discovery of an infestation of Water Chestnuts. This is a non-native invasive lake weed species which, if allowed to grow unchecked, would choke our lake with weeds even worse than it now is. They were found in the Town Brook inlet area, both above and below the Bull Hill Road causeway. The good news is that Water Chestnut plants propagate by dropping seeds, and if the plants can be removed before the seeds mature in late summer they can be eradicated. A work party was organized shortly after the weeds were discovered, and about 50 30 gallon barrels of weeds were removed. The process is to hand pull from small boats and transport the weeds to a remote mulching site. Twenty five volunteers and ten boats participated in the work party. Unfortunately, many of the plants had already dropped seeds and the process will need to be repeated, probably for a couple years. Help is needed. Contact someone from the Friends if you can help and/or provide a boat.

Water quality is a concern, and is impacted by nutrients and other pollution discharging into the lake. Even a small decrease in the nutrient load could result in a significant improvement in water clarity. However, a small increase could cause algae growth which would further inhibit use of the lake. This issue will be a major focus of the lake management plan. We need the help and cooperation of everyone in the watershed to help us protect our beautiful Pontoosuc Lake.

Report of the Tree and Forest Committee

The Tree and Forest Committee is pleased to file its first report to the Town of Lanesborough. It is our mission to work in conjunction with the Tree Warden, John Goerlach, to maintain, promote, and improve the health of trees on town land, and to increase awareness of the importance of trees and tree care within the community.

The Tree and Forest committee was formed at an informational meeting held in Town Hall on September 29, 2003, which featured speakers from Elm Watch and the Massachusetts Dept. of Environmental Management. The need for a local committee was clear, and on October 27, 2003, Alice Spatz, Chair, Arline Slote-Davis, Treasurer, and Nancy Tunnicliffe, Secretary, held the first official meeting. Volunteers Dick Davis, Robert Fraker, and Bob Presutti have also been regular attendees, and have been of invaluable aid.

In its short existence so far, the committee has applied for and received a Heritage Tree Grant from the Massachusetts Dept. of Conservation and Recreation, which, as part of a matching grant, totals \$7,134. This will fund springtime work on the Champion Elm on Summer Street, which will receive pruning and a systemic injection, and also pruning and cabling of historic trees in Memorial Park and the Belanger Ballpark. As part of our grant application process, we began a documented survey of historic trees on town land or within sight of a road, and this work will continue through 2004. We will also hold an Arbor Day celebration for the town at Lanesborough Elementary School, featuring classroom programs and the planting of several trees in the school courtyard. The committee will also present a community educational program in the spring, providing instruction in proper tree pruning methods.

Heartened by our initial success, the Tree and Forest Committee intends to continue to apply for grants such as the Heritage Tree Grant in the future. We also have placed an article calling for the establishment of a Revolving Fund on the Town Meeting's warrant for 2004, which will enable citizens and businesses to make donations to our committee's valuable work.

Respectfully submitted,

Alice Spatz
Arline Slote-Davis
Nancy Tunnicliffe

Minutes of Annual Town Meeting

LANESBOROUGH, MASSACHUSETTS

MAY 16, 2003

The Annual Town Meeting was held at the Lanesborough Consolidated Elementary School on May 13, 2003 at 7:00 P.M. There were 152 registered voters in attendance. Moderator Robert Reilly called the meeting to order. The invocation was given by Rev. Peter Boehringer, the Pledge of Allegiance followed. Motion made and seconded to waive reading of the entire warrant.

ARTICLE 1. To elect the necessary Town Officers on one ballot; One Assessor for three years; One Selectmen for three years; One Cemetery Trustee for three years; One Finance Committee Member for three years; Two Finance Committee Members for one year; One Elementary School Committee Member for three years; One Library Trustee for three years; One Moderator for one year; One Planning Board Member for five years; One Planning Board Member for one year; One Sewer Commissioner for three years; One Sewer Commissioner for one year. Ballot Question 1) Shall the Town vote to have its elected Board of Assessors become an appointed Board of Assessors of the town? Yes _____ No _____.

ARTICLE 2. To fix the compensation of all elected Town Officers as provided by M.G.L. Chapter 41, Section 108, as amended, and to hear the budget, act thereon and raise and appropriate a sum or sums of money to defray charges and expenses of the Town for the ensuing year.

BUDGET LINE ITEM HOLDS AS FOLLOWS:

- #5. REDUCE TO \$37,500 FROM \$38,625. Card vote the Nays have it.
- #23. Remains at \$20,000.
- #34. Remains at \$211,485.
- #36. Motion to change from \$5,485 to \$5,809. Card vote the Ayes have it.
- #45. Reduce to \$5,000, Card vote the Nays have it.
- #46. Motion fails. No action taken.
- #47. Motion to level fund at \$13,000 Card vote the Nays have it. Card vote to Move to \$13,800 the Ayes have it.
- #64. Withdrawn.
- #65. Withdrawn.
- #85. Motion to amend and reduce to \$16,097. Card vote the ayes have it.
- #90. Fails, no action.
- #95. Motion made to 0 dollars the Nays have it. Motion to \$5,000 motion failed. Motion made and seconded to \$10,000 motion failed card vote Nays have it. Stays @ \$5,000.
- #96. Motion made and Seconded move to \$1,809,604. Card vote the Ayes have it. Motion made and seconded to zero withdrawn.
- #106. Motion to amend to \$23,000 Card vote the Ayes have it.
- #108. Motion Withdrawn.
- #115. Motion to reduce to Zero. Card vote the ayes have it.

Total Budget \$7,345,577. The Budget passes.

ARTICLE 3. To see if the Town will vote to appropriate and transfer from free cash a sum of money to augment the Legal Expenses Account for FY03.
(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to appropriate and transfer from Free Cash \$18,000 to augment the legal Expenses account for FY03. Card vote the Ayes have it.

ARTICLE 4. To see if the Town will vote to transfer from Free Cash, \$9,936.26 as the final payment for architectural services provided by Dore & Whittier for the new elementary school for FY03.
(Recommended by the Finance Committee)

Motion made and seconded that the Town appropriate and transfer from Free Cash \$9,936.26 as the final payment for architectural services provided by Dore & Whittier for the new elementary school for FY03.

ARTICLE 5. To see if the Town will vote to authorize payment during Fiscal Year 2003, the sum of \$9,442.51 to the Baker Hill Road District for overpayment for Police services for Fiscal Year 2002.
(4/5 Vote Required)

(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to authorize payment during Fiscal Year 2003, the sum of \$9,442.51 to the Baker Hill Road District for overpayment for the Police services for Fiscal Year 2002. Card vote Unanimous. The Ayes have it.

ARTICLE 6. To see if the Town will vote to have its elected Board of Assessors become an appointed Board of Assessors of the Town.
(No action by the Finance Committee)

Motion made and seconded that the Town vote to have its elected Board of Assessors become an appointed Board of Assessors of the Town. Card vote the Ayes have it.

ARTICLE 7. To see if the Town will vote to appropriate and transfer from funds to be received from the Baker Hill Road District, the sum of \$149,197 to the Baker Hill Road District Police Salaries and Expenses Account for Fiscal Year 2003 pursuant to the provisions of M.G.L. Chapter 44, Section 53.
(Recommended by the Finance Committee)

Motion made and seconded to amend to Fiscal year 2004. Card vote the Ayes have it. Motion made and seconded that the Town vote to appropriate and transfer from funds received from the Baker Hill Road District, the sum of \$149,197 to the Baker Hill Road District Police Salaries and Expense Account for the Fiscal Year 2004 pursuant to the provisions of M.G.L. Chapter 44, Section 53. Card vote the Ayes have it.

ARTICLE 8. To see if the Town will vote raise and appropriate and/or transfer from Free Cash, the sum of \$40,046.74 for the third and final payment on the lease purchase of a new dump truck for the Highway Department.
(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to transfer from Free Cash, the sum of \$40,046.74 for the third and final payment on the lease purchase of a new dump truck for the Highway Department. Card vote the Ayes have it.

ARTICLE 9. To see if the Town will vote to authorize the Treasurer to make expenditures from the Transportation Bond Bill for the repair and maintenance of roadways in Lanesborough in anticipation of revenue and allow for the carry over of the funds from year to year until expended.
(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to authorize the Treasurer to make expenditures from the Transportation Bond Bill for the repair and maintenance of roadways in Lanesborough in anticipation of revenue and allow for the carry over of the funds from year to year until expended. Card vote. The Ayes have it.

ARTICLE 10. To see if the Town will vote to accept \$9,750 from the Baker Hill Road District as the fifth installment of the 30% reimbursement for the STRAP Grant for the Mall Road Redesign.
(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to accept \$9,750 from the Baker Hill Road District as the fifth installment of the 30% reimbursement for the STRAP Grant for the Mall Road Design. Card vote. The Ayes have it.

ARTICLE 11. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash the sum of \$400.00 as the town's share of the expenses for the administration of the Berkshire Region Group Purchasing Program.
(Recommended by the Finance Committee)

Motion made and seconded that the Town transfer from Free Cash \$400.00 as the Town's share of the expenses for the administration of the Berkshire Region Group Purchasing Program. Card vote. The Ayes have it.

ARTICLE 12. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash, \$16,523.89 for the second year payment of a 15-year lease/purchase for a new tanker truck for the Fire Department
(Recommended by the Finance Committee)

Motion made and second that the Town transfer from Free Cash \$16,523.89 for the second year payment of a 15-year lease/purchase for a new tanker truck for the Fire Department. Card vote. The Ayes have it.

ARTICLE 13. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash \$1,700.00 to contract with a consultant to develop a Town of Lanesborough Website.

(Recommended by the Finance Committee)

Motion made and seconded that the Town transfer from Free Cash \$1,700 to contract with a consultant to develop a Town of Lanesborough Website. Card vote. The Ayes have it.

ARTICLE 14. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53E 1/2 for the Council on Aging; for gifts or donations; the operation of said revolving account shall be under the direction of the Council on Aging and any gifts or donations to the Council on Aging shall be credited to this account; expenditures for FY 2004 shall not exceed \$1,000.00 from the fund.

(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to authorize the establishment of a revolving fund account in accordance with M.G.L. Chapter 44, Section 53E 1/2 for the Council on Aging; for gifts or donations; the operation of said revolving account shall be under the direction of the Council on Aging and any gift or donations to the Council on Aging shall be Credited to this account; Expenditures for FY 2004 shall not exceed \$1,000 from the fund. Card vote. The Ayes have it.

ARTICLE 15. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53E 1/2 for the Historical Commission, for receipts from sales and any gifts or donations to the Historical Commission; the operation of said revolving account shall be under the direction of the Historical Commission and any gifts or donations to the Historical Commission shall be credited to this account; expenditures for FY 2004 shall not exceed \$100.00 from the fund.

(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to authorize the establishment of a revolving fund account in accordance with MGL. Chapter 44, Section 53E 1/2 for the Historical Commission, for receipt from sales and any gifts or donations to the Historical Commission; the operation of said revolving account shall be credited to this account; expenditures for FY 2004 shall not exceed \$100.00 from the fund. Card vote. The Ayes have it.

ARTICLE 16. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53E 1/2 for the Library, the operation of said revolving account shall be under the direction of the Library Trustees and any fees, gifts or donations to the Library shall be credited to this account; expenditures for FY 2004 shall not exceed \$500.00 from the fund.

Motion made and seconded that the Town vote to authorize the establishment of a revolving fund account in accordance with M.G.L. Chapter 44, Section 53E 1/2 for the Library, the operation of said revolving account shall be under the direction of the Library Trustees and any fees, gifts or donations to the Library shall be credited to this account; expenditures for FY 2004 shall not exceed \$500.00 from the fund. Card vote. The Ayes have it.

ARTICLE 17. To see if the Town will vote to authorize the establishment of a revolving fund account in accordance with M.G. L. Chapter 44, Section 53D for the Recreation Committee, the operation of said revolving account shall be under the direction of the Recreation Committee and all program fees and receipts to the Recreation shall be credited to this account; balances over \$10,000 at the end of the fiscal year shall revert to the general fund; or take any other action in relation thereto. *(Recommended by the Finance Committee)*

Motion made and seconded that the Town vote to authorize the establishment of a revolving fund account in accordance with M.G.L. Chapter 44, Section 53D for the Recreation Committee, the operation of said revolving account shall be under the direction of the Recreation Committee and all program fees and receipts to the Recreation shall be credited to this account; balances over \$10,000 at the end of the fiscal year shall revert to the general fund; or take any other action in relation thereto. Card vote. The Ayes have it.

ARTICLE 18. To see if the Town will vote to appropriate from the Ambulance Enterprise Fund receipts the sum of \$13,260 for the second year payment of a 3-year lease/purchase of a new ambulance for the Fire Department. *(Recommended by the Finance Committee)*

Motion made and seconded that the Town appropriate from the Ambulance Enterprise Fund receipts the sum of \$13,260 for the second year payment of a 3-year lease/purchase of a new ambulance for the Fire Department. Card vote. The Ayes have it.

ARTICLE 19. To see if the Town will vote to appropriate from the Ambulance Enterprise Fund receipts \$15,000 for the operation of said ambulance. *(Recommended by the Finance Committee)*

Motion made and seconded that the Town vote to appropriate from the Ambulance Enterprise Fund receipts \$15,000 for the operation of said ambulance. Card vote. The Ayes have it.

ARTICLE 20. To see if the Town will vote to create an Assistant Dog Officer position. *(Recommended by the Finance Committee)*

Motion made and seconded that the Town vote to create an Assistant Dog Officer position. Card vote the Ayes have it.

ARTICLE 21. To see if the Town will vote to establish \$300.00 as the FY04 salary for the Assistant Dog Officer.
(Recommended by the Finance Committee)

Motion made and seconded to establish \$300.00 as the FY04 salary for the Assistant Dog Officer. Card vote. The Ayes have it.

ARTICLE 22. To see if the Town will vote to appropriate \$3,987.97 from the sale of burial lots, for improvements to the Mountainview Cemetery.
(Recommended by the Finance Committee)

Motion made and seconded to Appropriate \$3,987.97 from the sale of burial lots, for improvements to the Mountainview Cemetery. Card vote. The Ayes have it.

ARTICLE 23. To see if the Town will vote to appropriate and transfer \$2,250.00 from the Internment Fee Account to the Burial Expenses Account.
(Recommended by the Finance Committee)

Motion made and seconded that the Town appropriate and transfer \$2,250.00 from the Internment Fee Account to the Burial Expenses Account. Card vote. The Ayes have it.

ARTICLE 24. To see if the Town will vote to accept Sunset Street for a length of 500' from the intersection with Bull Hill Rd. as laid out by the Board of Selectmen and as shown on a plan of land titled Gunn's Grove prepared by J. I. Shepardson and on file at the Northern Berkshire Registry of Deeds, Drawer 8, Plan 4, as a Town Way.
(No action by the Finance Committee)

Motion made and seconded that the Town vote to accept Sunset Street for a length of 500' from the intersection with Bull Hill Rd. as laid out by the Board of Selectmen and as shown on a plan of land titled Gunn's Grove prepared by J.I. Shepardson on a file at the Northern Berkshire Registry of Deeds, Drawer 8, Plan 4, as a Town Way. Card vote. The Ayes have it.

ARTICLE 25. To see if the Town will vote to accept Imperial Street from "E" Street to Pontoosuc Lake the following streets as laid out by the Board of Selectmen and as shown on a plan of land titled Gunn's Grove prepared by J. I. Shepardson and on file at the Northern Berkshire Registry of Deeds, Drawer 8, Plan 4, as a Town Way.
(No action by the Finance Committee)

Motion made and seconded that the Town vote to accept Imperial Street from "E" Street to Pontoosuc Lake the following streets as laid out by the Board of Selectmen and as shown on a plan of land titled Gunn's Grove prepared by J.I. Shepardson and on file at the Northern Berkshire Registry of Deeds, Drawer 8, Plan 4, as a Town Way. Card vote. The Ayes have it.

ARTICLE 26. To see if the Town will vote to acquire by gift, purchase, or eminent domain that section of Imperial Street from "E Street" to Pontoosuc Lake.
(No action by the Finance Committee)

Motion made and seconded that the Town vote to acquire by gift, purchase, or eminent domain that section of Imperial Street from "E Street" to Pontoosuc Lake. Card vote. The Ayes have it.

ARTICLE 27. To see if the Town will vote to raise and appropriate and/or transfer from free cash \$1.00 for acquiring Imperial Street from "E Street" to Pontoosuc Lake.

(2/3 Vote Required)

(Recommended by the Finance Committee)

Motion made and seconded to appropriate and transfer from Free Cash \$1.00 for acquiring Imperial Street from "E Street" to Pontoosuc Lake. Card vote unanimous.

ARTICLE 28. To see if the Town will vote to raise and appropriate and/or transfer from Free Cash \$7,500 to contract with a consultant to provide assistance with bringing the Town into compliance with GASB-34 (new accounting requirements).

(Recommended by the Finance Committee)

Motion made and seconded to appropriate and transfer from Free Cash \$7,500 to contract with a consultant to provide assistance with bringing the Town into compliance with GASB-34. Card vote. The Ayes have it.

ARTICLE 29. To see if the Town will vote to appropriate and transfer a sum of money from the Police Career Incentive grant to police salaries.

(Recommended by the Finance Committee)

Article 29. Tabled

ARTICLE 30. To see if the Town will vote to increase the maximum allowable abatement under the Senior Property Tax Work-Off Program, M.G.L. Ch.59, sec. 5K, to \$750.00 per fiscal year.

(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to increase the maximum allowable abatement under the Senior Property Tax Work-Off Program, M.G.L. Ch.59,sec. 5K, to \$750.00. Card vote. The Ayes have it.

ARTICLE 31. To see if the Town will vote to raise and appropriate transfer from Free Cash \$25,000 to the unemployment fund.

(Recommended by the Finance Committee)

Motion made and seconded to appropriate and transfer from Free Cash \$25,000 to the unemployment fund. Amended to add trust, to the unemployment fund. Card vote the Ayes have it.

ARTICLE 32. To see if the Town will vote to appropriate and transfer from the Overlay Surplus Account, the sum of \$25,000 to the Reserve Fund.

(Recommended by the Finance Committee)

Motion made and seconded to amend from Free Cash. Card vote, the Ayes have it.

ARTICLE 33. To see if the Town will vote to appropriate and transfer from the Stabilization Fund, a sum of money to be used by the Assessors to reduce the tax rate for the Fiscal Year 2004 and offset the new school project debt.

(2/3 Vote Required)

(Recommended by the Finance Committee)

Motion made and seconded that the Town vote to appropriate and transfer from the Stabilization Fund, a sum of money to be used by the Assessors to reduce the tax rate for the Fiscal Year 2004 and offset the new school project debt. Town voted to use \$150,000 from Stabilization Fund to be used by the Assessors to reduce the tax rate for the Fiscal Year 2004. Card vote. Unanimous.

ARTICLE. 34. To see if the Town will vote to appropriate and transfer from Free Cash, a sum of money to be used by the Assessors to reduce the tax rate for the Fiscal Year 2004.

Motion made and seconded to appropriate and transfer from Free Cash \$235,000 to be used by the Assessors to reduce the tax rate for the Fiscal Year 2004. Card vote, the Ayes have it.

Meeting adjourned at 10:35 P.M. to act on Article I of the Warrant.

Judith A. Gallant

Town Clerk

Lanesborough, Massachusetts

Meeting adjourned to the Election of Town Officers to May 20, 2003 for the Annual Town Election. The actual Town Meeting adjourned at 10:35 P.M. To the Election or action on Article 1 will take place on Tuesday, May 20, 2003, and the polls will be open at noon and close at 8:00 P.M..

Judith A. Gallant

Town Clerk

Lanesborough, Massachusetts

**TOWN OF LANESBOROUGH BUDGET
AS VOTED FOR FISCAL YEAR 2004**

GENERAL GOVERNMENT

| | | |
|----|------------------------------------|----------------|
| 1 | Moderators Salary | 50 |
| 2 | Moderators Expense | 25 |
| 3 | Selectmen's Salaries | 3,000 |
| | Chairman - \$1,000 | |
| | 2nd member - \$1,000 | |
| | 3rd member - \$1,000 | |
| 4 | Selectmen's Expense | 1,500 |
| 5 | Town Administrators Salary | 38,625 |
| 6 | Town Administrators Expense | 1,500 |
| 9 | Town Secretary's Salary | 18,540 |
| 10 | Accountant's Salary | 25,750 |
| 11 | Accountant's Expense | 4,445 |
| | Treasurers Salary | 0 |
| 12 | Treasurer/Collector's Salary | 31,000 |
| | Treasurer's Expense | 0 |
| 13 | Treasurer/Collector's Expense | 19,560 |
| | Town Collector's Salary | 0 |
| | Town Collector's Expense | 0 |
| 14 | Asst. Treasurer/Collector's Salary | 16,000 |
| 15 | Tax Title Expense | 2,000 |
| 16 | Assessor's Salaries | 24,725 |
| | Assessor #1- \$18,416 | |
| | Assessor #2 - \$4,272 | |
| | Assessor #3- \$2,047 | |
| 17 | Assessor's Clerk's Salary | 14,242 |
| 18 | Assessor's Expense | 13,200 |
| 19 | Finance Committee Expense | 150 |
| 20 | Town Clerk's Salary | 16,023 |
| 22 | Town Clerk's Expense | 2,500 |
| 23 | Law Account | 20,000 |
| 24 | Elect. Regist. Salary and Expense | 3,000 |
| 25 | Cable Committee Expense | 50 |
| 26 | Conservation Committee Expense | 250 |
| 27 | Planning Board Expenses | 2,000 |
| 28 | Zoning Board of Appeals Expenses | 100 |
| 29 | Town Hall Custodian Wages | 5,200 |
| 30 | Town Hall Expenses | 27,500 |
| 31 | Town Report | 2,200 |
| 32 | Town Audit | 9,000 |
| 33 | Berkshire Regional Planning Comm. | 1,681 |
| | TOTAL GENERAL GOVERNMENT | 303,816 |

| | | |
|--------------------|---------------------------------------|----------------|
| PUBLIC SAFETY | | |
| 34 | Police Department Salaries | 211,485 |
| 35 | Police Department Expenses | 34,000 |
| 36 | E911 Communication Service | 5,809 |
| 37 | Emergency Management Expenses | 2,000 |
| 38 | Fire Protection & Ambulance Service | 63,470 |
| 39 | Fire Inspector's Salaries | 6,200 |
| 40 | Fire Inspector's Expenses | 400 |
| 41 | Hydrant Service | 2,000 |
| 42 | Tree Warden's Salary | 849 |
| 43 | Tree Account | 6,000 |
| 44 | Forest Fires | 1,133 |
| 45 | Dog Officer's Salary | 5,150 |
| 46 | Dog Officer's Expense | 2,350 |
| 47 | Building Inspector's Salary | 13,800 |
| 48 | Assistant Building Inspector's Salary | 500 |
| 49 | Building Inspector's Expenses | 400 |
| 50 | Gas Piping Inspector's Salary | 25 |
| 51 | Gas Piping Inspector's Expenses | 5 |
| 52 | Oil Burner's Inspector's Salary | 300 |
| 53 | Oil Burner's Inspector's Expenses | 35 |
| 54 | Plumbing Inspector's Salary | 1,202 |
| 55 | Plumbing Inspector's Expenses | 150 |
| 56 | Electrical Inspector's Salary | 2,800 |
| 57 | Electrical Inspector's Expenses | 0 |
| 58 | Harbormaster Expenses | 50 |
| | TOTAL PUBLIC SAFETY | 360,113 |
| HEALTH AND WELFARE | | |
| 59 | Visiting Nurse Association | 2,850 |
| 60 | Public Health Inspector's Salaries | 20,550 |
| 61 | Public Health Inspector's Expenses | 1,200 |
| 62 | Board of Health Expense | 750 |
| 63 | Health Laboratory Expense | 1,000 |
| 64 | Animal Inspector's Salary | 1,639 |
| 65 | Animal Inspector's Expenses | 1,400 |
| 66 | Mental Health Services of Berkshires | 175 |
| 67 | Veteran's Agent's Salary | 1,040 |
| 68 | Veteran's Agent's Expenses | 1,500 |
| 69 | Veteran's Benefits | 2,500 |
| 70 | Veteran's Graves Officer Salary | 50 |
| 71 | Veteran's Graves Repairs & Expenses | 500 |
| 72 | American Legion | 2,300 |

| | | |
|----|-----------------------------------|---------------|
| 73 | Council on Aging Expenses | 1,000 |
| 77 | Council on Aging Directors Salary | 13,000 |
| 78 | Elizabeth Freeman Center | 500 |
| 79 | TOTAL HEALTH AND WELFARE | 51,954 |

PUBLIC WORKS

| | | |
|----|---|----------------|
| 80 | Highway Salaries & Wages | 217,285 |
| 81 | Town Roads & Dept. Maintenance | 94,930 |
| 82 | Winter Roads, Snow & Sanding | 50,000 |
| 83 | Street Lights | 30,000 |
| 84 | Sewer Commission Expenses | 500 |
| 85 | City of Pittsfield Sewer Fees | 16,097 |
| 86 | Recycling | 6,000 |
| 87 | Landfill Monitoring | 5,300 |
| 88 | Northern Berkshire Solid Waste District | 4,485 |
| 89 | Town Cemeteries | 500 |
| | TOTAL PUBLIC WORKS | 425,097 |

SCHOOLS

| | | |
|----|-----------------------------------|------------------|
| 90 | Lanesborough School | 2,153,768 |
| | Salaries - \$1,921,393 | |
| | Expenses - \$232,375 | |
| 91 | Lanesborough School Lunch | 15,000 |
| 92 | Vocational Education | 194,375 |
| 93 | Residential Placement | 82,687 |
| 94 | School Sewage Maintenance | 1,500 |
| 95 | Professional Development | 5,000 |
| 96 | Mt. Greylock Regional High School | 1,809,604 |
| | TOTAL SCHOOLS | 4,261,934 |

CULTURAL AND RECREATION

| | | |
|-----|--|---------------|
| 97 | Library Salaries | 19,244 |
| 98 | Library Expenses | 6,453 |
| 99 | Recreation & Athletic Program | 10,000 |
| 100 | Athletic Director's Salaries | 2,400 |
| 101 | Park Maintenance | 1,000 |
| 102 | Senior Citizen's Transportation Salary | 17,500 |
| 103 | Senior Citizen's Transportation Expenses | 6,095 |
| 104 | Memorial Day | 500 |
| 105 | Historical Commission | 500 |
| 106 | Pontoosuc Clean Lake Program | 23,000 |
| | TOTAL CULTURAL AND RECREATION | 86,692 |

| | | |
|-----|-------------------------------------|------------------|
| | EMPLOYEE BENEFITS | |
| 107 | Berkshire County Retirement System | 165,008 |
| 108 | Group Life & Health Insurance | 699,400 |
| | Health Insurance - \$633,900 | |
| | Dental Insurance - \$56,800 | |
| | Life Insurance - \$8,700 | |
| 109 | Medicare & Social Security | 25,600 |
| | TOTAL EMPLOYEE BENEFITS | 890,008 |
| | MISCELLANEOUS | |
| 110 | All Town Insurance | 75,260 |
| | TOTAL MISCELLANEOUS | 75,260 |
| | DEBT SERVICE | |
| 111 | Retirement of Debt - General | 20,700 |
| 112 | Retirement of Debt - School Project | 440,000 |
| 113 | Long Term Interest - General | 17,038 |
| 114 | Long Term Interest - School Project | 412,965 |
| 115 | Short Term Interest | 0 |
| | TOTAL DEBT SERVICE | 890,703 |
| | GRAND TOTAL OF ALL LINE ITEMS | 7,345,577 |

Minutes of the Annual Town Election

MAY 21, 2003

ARTICLE 1 OF WARRANT FOR ANNUAL TOWN MEETING MAY 13, 2003

The Election was held May 20, 2003 and called to order by Town Clerk Judith A. Gallant to act on Article 1 of the warrant. The polls opened at 12:00 P.M. and closed at 8:00 P.M. The following persons served as Election Officers, Clerk Edith Fagley, Warden Marianne Leslie. The poll workers were as follows: Rosemary Prendergast, Robert Coakley, Shirley Beauchamp, Beatrice Charewicz, Louis Graham, Frances Kelly, Pearl Davis, Ann Snow, Betsy Bean, Donald Dermeyer and Lynn Cota.

Total Machine vote 421. Total absentee vote 8. Total votes cast 429.

| | | |
|--------------------------------|---------------------------|-----|
| SELECTMEN FOR 3 YEARS | Douglas Webb | 309 |
| | Joseph Szczepaniak | 111 |
| | Blanks | 9 |
| MODERATOR FOR 1 YEAR | Robert Reilly | 181 |
| | Alan Gold | 232 |
| | Blanks | 16 |
| ASSESSOR FOR 3 YEARS | Richard Wade | 305 |
| | Blanks | 124 |
| LIBRARY TRUSTEE FOR 3 YEARS | Patricia Tremblay | 324 |
| | Blanks | 105 |
| SCHOOL COMMITTEE FOR 3 YEARS | Timothy Sorrell | 345 |
| | Blanks | 84 |
| CEMETERY COMMITTEE FOR 3 YEARS | George Gleason | 1 |
| | Blanks | 428 |
| FINANCE COMMITTEE FOR 3 YEARS | Richard Cohen | 307 |
| | Aaron Flynn (write in) | 1 |
| | Alan Gold | 1 |
| | Blanks | 120 |
| FINANCE COMMITTEE FOR 2 YEARS | William Stevens | 318 |
| | Aaron Flynn (write in) | 3 |
| | L. Ruth Brower (write in) | 5 |
| | Blanks | 103 |
| PLANNING BOARD FOR 5 YEARS | Wanda Robinson | 176 |
| | John Friend | 192 |
| | Blanks | 61 |

| | | |
|------------------------------|---------------------------|-----|
| PLANNING BOARD FOR 1 YEAR | Aimee Thayer | 320 |
| | Blanks | 109 |
| SEWER COMMISSION FOR 3 YEARS | Debbie Rathbun (write in) | 1 |
| | Blanks | 428 |
| SEWER COMMISSION FOR 1 YEAR | Blanks | 429 |

Ballot Question: Should the Town go from elected to appointed for the Assessors
 Yes: 146 No: 189 Blanks: 44

Polls closed at 8:00 P.M. Results were read at 9:00 P.M. Motion made and seconded to dissolve this meeting. It’s a vote, the Ayes have it. Meeting dissolved at 9:15 P.M.

Judith A. Gallant
Town Clerk
 Lanesborough, Massachusetts

Minutes of Special Town Meeting

Special Town Meeting opened at 7:04 P.M. by Moderator Alan S. Gold. There were Twenty voters in attendance. The meeting took place at the Elementary School.

ARTICLE 1. To see if the Town will vote to appropriate and transfer from Free Cash \$40.00 to pay an unpaid bill from the Berkshire Humane Society for FY02. 9/10 Vote required.

Motion made and seconded that the Town vote to appropriate and transfer from Free Cash \$40.00 to pay an unpaid bill from the Berkshire Humane Society for FY02. Card vote. Unanimous, the Ayes have it.

ARTICLE 2. To see if the Town will vote to amend the Zoning Bylaws of the Town of Lanesborough as follows:

Motion made and seconded to amend the Zoning Bylaws of the Town of Lanesborough as follows by a unanimous vote:

- 2-1 Under section II use Regulations, Page 11, add “x” (permitted use) under R-A for the raising of crops not for commercial use. Card vote the Ayes have it.
- 2-2 Section IIIB, Page 18, correct typographical error to read shall “not” instead of “no” include silos conveyors”.
- 2-3 Under Wireless Communications Facilities, change Section B, Item 6, by removing the last sentence and replacing it with the following: “This definition does not include an antenna used by a federally licensed amateur radio operator. This definition does not include TV antennas or satellite dishes.”
- 2-4 Remove garden Apartments from R-A in table 1, Page 17 of use regulations and remove “PBP” under R-A for Garden Apartments on page 10.
- 2-5 Page 15, in second to last paragraph insert the word “effect” following “adverse” and before “on the surrounding area.”
- 2-6 Section III - B Height Regulation Exceptions, correct “no” to “not” in first line (Page 18).

ARTICLE 3. To see if the Town will vote to appropriate and transfer \$4,667.13 from the DEP Board of Health Septic Management Grant account to the Health Agent salary account to make up the FY03 Health Agent salary due to termination of the inter-municipal agreement with the Town of New Ashford.

Motion made and Seconded that the Town vote to appropriate and transfer \$4,667.13 from the DEP Board of Health Septic Management Grant account to the Health Agent salary account to make up the FY03 Health Agent salary due to termination to the inter-municipal agreement with the Town of New Ashford.

Motion made to table. No action taken. Card vote the Ayes have it.

ARTICLE 4. To see if the Town will vote to transfer from Free Cash \$3,500 to the Medicare account due to a budget shortfall for FY03.

Motion made and seconded to vote to transfer from Free Cash \$3,500 to the Medicare account due to a budget shortfall for FY03. Card vote the Ayes have it.

ARTICLE 5. To see if the Town will vote to appropriate and transfer \$4,866.00 from the Police Career Incentive grant to Police Salaries for FY03.

Motion to amend to transfer from Free Cash instead of Police Career Incentive Grant. Card vote the Ayes have it. Second motion to approve the transfer of \$4,866 from Free Cash to Police Salaries for FY03. Card vote the Ayes have it.

ARTICLE 6. To see if the Town will vote to authorize payment during Fiscal Year 2003, the sum of \$11,907.28 to the Baker Hill Road District for overpayment of Police services for Fiscal Year 2002.

Motion made and seconded that the Town vote to authorize payment during Fiscal Year 2003, the sum of \$11,907.28 to the Baker Hill Road District for overpayment of Police services for Fiscal Year 2002. Card vote the Ayes have it.

Meeting ended at 7:33 P.M.

Judith A. Gallant

Town Clerk

Lanesborough, Massachusetts

ANNUAL REPORT
of the
School Committee
TOWN OF LANESBOROUGH
Massachusetts



Fiscal Year Ended
June 30, 2003

Report of the Mount Greylock Regional School District

At Mount Greylock the past year marked outstanding student achievements, significant organizational developments, and numerous noteworthy events.

STUDENT ACHIEVEMENTS

Our students continued to make us proud with their academic accomplishments. In June one hundred and ten members of the class of 2003 received their diplomas. Ninety-seven of the graduates planned to continue their education, 79% going to four-year colleges. The colleges they were heading to included Smith, Williams, UMASS/Amherst, the Art Institute, Johnson and Wales University, Harvard, Ohio Wesleyan, and Duke.

As usual our students' scores on the College Board Scholastic Aptitude Test were above state and national averages, and on Advanced Placement exams thirty-three of our students were recognized with honors. The National Merit Scholarship Corporation notified six members of the Class of 2004 that they were finalists.

Our Junior Classical League won the state championship for the fourth time in five years. Our Future Problem Solving teams won many honors at the regional level, took second place at the state level, and placed in the top ten in international competition. One of our students was the first place state winner in the National Peace Essay contest.

In the spring fifty art students decorated Spring Street in Williamstown with colorful posters of the season. Fourteen were invited to display their work at the annual Norman Rockwell Art Show. Two students qualified for Art All-State, and four were honored with Boston Globe Scholastic Art Awards.

In March over fifty high school students performed an outstanding production of the musical *Hello, Dolly!* Later in the spring we applauded an innovative production of *Ladies of the Jury*, and in June forty middle school students produced the lively musical *Bye Bye Birdie*. The 2003 theatrical season concluded in the autumn with an impressive production of Shakespeare's *Twelfth Night*.

Meanwhile, our musicians were making us proud. Eleven students were chosen to perform at the Western Mass Junior District Music Festival, and six students were chosen for the Western Mass Senior District Music Festival. One of these students qualified for an All-State Music Festival audition, and two won state honors for their musical compositions.

In the athletic arenas our students were demonstrating the character, sportsmanship, and teamwork necessary to ensure success. Our wrestling team was crowned Berkshire County champions while our girls Alpine skiers won county and state championships. Individual athletes on our girls track team garnered Western Mass, state and New England honors, and our boys tennis team won the county championship. The 2003 athletics concluded with both the boys and girls cross-country runners taking Berkshire County championships.

In all, our athletic teams won five county championships and one state championship. That was quite an achievement for a high school of just 770 students. We averaged more than 200 students per season participating in athletics. Furthermore, in victory or defeat they conducted themselves admirably, and in November the coaches and athletic directors of Berkshire County awarded Mount Greylock the Sportsmanship Award for the 2002-2003 school year. This is the third year in a row that Mount Greylock has received this award, which recognizes the excellent character that our students display in all sports. Furthermore, the Division 2 Girls Soccer Coaches, representing ninety-one teams in the state, voted the Mount Greylock girls soccer team the most sportsmanlike in the division.

As our students displayed their academic, artistic and athletic talents, they also demonstrated concern for others through activities and projects which served the school and community. The Student Council had a very active year, involved in many school-wide activities. It orchestrated fund-raisers, hosted a spring senior citizens dinner, and contributed to needy families.

As part of the Presidential Service Challenge numerous students committed themselves to performing one hundred hours of service to school and community. By the end of the school year Mount Greylock students had volunteered over 2,500 hours of their time in service activities. In the autumn we honored two for their exemplary service to others, awarding them \$1,000 scholarships for outstanding service. The Williamstown Community Chest supported our emphasis on service by giving Mount Greylock a grant of \$1,000 to help fund these scholarships.

Meanwhile, our teachers were encouraging service through their courses and activities. In the spring our Spanish students visited Lanesborough and Hancock schools to introduce elementary youngsters to the language. Throughout the year our SMILE volunteers gave to their communities, performing a concert at Sweetbrook, caring for pets at the animal shelter, coordinating a blood drive, and volunteering at numerous community fund raisers.

DISTRICT DEVELOPMENTS

Meanwhile, the district was moving forward. In October 2003 our total enrollment was 770. Lanesborough students accounted for 222 of the total, while Williamstown sent us 415 students. Included in this number were eight "A Better Chance" students. Out-of-district students rose from 129 to 133.

The Mount Greylock library instituted a birthday book program, with startup funds provided by Bob Petricca. Through this program, parents, students, and community members can purchase library books in honor of a loved one. In 2003 twenty-five individuals were honored with birthday books, with contributions of \$750.

During 2003 the district pursued outside funds and was able to win \$237,152 in grants to support and improve its programs. These funds provided Mount Greylock with diverse resources such as:

- Personnel to assist special needs youngsters,
- Consultation to improve curriculum and instruction,
- A remedial summer program for middle school students, and
- Shakespeare and Company's production of *Twelfth Night*.

Budget cutting was a major story of 2003. The adopted budget for FY2004 was .2% less than FY2003. This reduction forced the cutting of the middle school program, science labs, professional development, athletics and activities, supplies and texts, and 10.8 FTE teaching positions. No additional cuts were needed because in May the towns passed the Mount Greylock assessments and Williamstown approved an override.

That same month Williams College announced a one-time gift to Mount Greylock of \$250,000 to restore many of the teaching positions. Then parents came forward to create the GAP fund. With their tireless efforts we were able to restore all sports and activities, and reinstate .5 of the teaching positions.

Then parents and teachers formed Greylock Partners. This group of parents, teachers and administrators came together to consider ways to increase parent-teacher partnerships in the education of Mount Greylock students. Their first major effort, and a very successful one, was the autumn work day in which 200 parents and students worked to spruce up the school—painting the cafeteria and doorways, building benches and shelving, and planting hundreds of spring bulbs.

Parents continued to devote many hours every week to tutoring students, assisting the middle school, and running the College and Career Center. In June the parent group “After Prom 2003” sponsored an outstanding All Night Safe Celebration at Eastover Resort in Lenox for the class of 2003.

The Friends of the Arts raised funds for theater productions and contributed their time and effort to make successful all of the stage productions. They helped students take field trips to Boston to see the BSO and to Lenox to see *Ethan Frome*, and they funded a dancer as an artist in residence and provided art supplies for a variety of teachers.

SCHOOL COMMITTEE

Over the year the School Committee took action on a number of items. Its most difficult action was adoption of a FY2004 budget, which represented a .2% decrease from FY2003. With the contributions of the GAP fund and Williams College, just 4.6 FTE teachers were finally cut.

The School Committee set four goals for the 2003-2004 school year.

1. To integrate and implement Mount Greylock's mission statement into the daily life of the educational community in the following areas
 - Expectations for student learning
 - Curriculum, instruction, and assessment
 - Decision making and communication.

2. To better educate the public about the Mount Greylock budget process and financial needs.
 - Early identification and analysis of major factors that can impact the budget
 - Providing more detail in the FY2005 budget presentation
 - Holding forums on the Mount Greylock budget and the cost of education.
3. To increase parent and community involvement in Mount Greylock.
 - Forming a Greylock Partners Organization.
 - Becoming a more positive, visible presence in local media.
4. To address the issue of improving relations between members of bargaining units, the administration and the School Committee.

THE SEE FUND

In April the SEE Fund awarded \$3,900 in grants and \$500 from the John Allen Fund. These grants supported initiatives for sustaining educational excellence at Mount Greylock, and they enabled Mount Greylock to:

- continue the artist-in-residence program utilizing the talents and expertise of John Maziarz,
- provide seed money for a training program that will show professionals how to help multi-handicapped youngsters create stunning art work,
- purchase a digital camera for the yearbook,
- support student volunteerism in the community, and
- support the fledgling lacrosse club at Mount Greylock.

In November the SEE fund and the John Allen Fund awarded an additional \$2,104 in grants. These grants enabled Mount Greylock to

- provide seed money for a “smart music” studio,
- support a service learning project,
- fund a visiting author to speak to eighth grade students,
- purchase equipment for making stained glass mosaics, and
- support a student-run tutoring service.

The SEE Fund Board of Governors is continuing its efforts to enhance the size of the endowment fund so that it can expand its efforts to enrich the education of Mount Greylock students. Over the long term, the Board hopes to attract donations from bequests and planned gifts. Anyone wishing more information about the SEE Fund should contact Mark Piechota, Superintendent of Schools at 413-458-9582, ext. 149.

FACULTY ACTIVITIES

For the second straight year the faculty was less able to attend staff development workshops and conferences due to severe budget cuts. However, they still showed their commitment to improve Mount Greylock’s programs for students. Throughout the year teachers were attending courses at nearby colleges and universities, pursuing advanced degrees in their subject areas. One teacher was honored to be selected for a three-week Fulbright trip to study Japan’s educational system.

Faculty continued their work to update curriculum in preparation for the school's re-accreditation in 2005. At the same time, they refined and approved the graduation proficiencies for all students and proposed to the School Committee that senior projects be the vehicle used to judge student proficiency.

In June Williams College announced that the math department was the 2003 recipient of the Williams Bicentennial Olmsted Awards. With the assistance of this award and federal NCLB funds, the department will refine and upgrade the 7-12 math curriculum.

PERSONNEL CHANGES

2003 also witnessed a number of personnel changes at Mount Greylock. In June and July we said goodbye to one administrator, one custodian, ten teachers, and our athletic director. Assistant principal Ed Davenport moved on to become principal of a high school on Long Island. Custodian Justin Tucker departed as a result of staffing cuts. Art teacher Jennifer Annand took a one year leave of absence. Nine other teachers departed for various reasons—some because their positions were cut and others to pursue careers elsewhere. They included Julia Bowen, Patty Korzec, Mike Hagen, Lydia Batten, Chris Kapiloff, Phillip Lefevre, Robert Ross, and Randy Sherwood. We wished them well in their new endeavors.

A big loss for Mount Greylock was the retirement of John Allen, athletic director and football coach. John Allen served as an inspiration and role model for four decades of students. We thank him for all that he has given to Mount Greylock and its students.

In August we appointed Lynn Quadrozzi athletic director and Tim Payne moved from social studies teaching to Assistant Principal. In September we welcomed the following individuals to our school. Five paraprofessionals joined our special education staff: Mary Angelo-Roberts, Michael Farris, Karen Rondeau-Brigham, Tom Sherman, and Patsy Worley. We welcomed back Spanish teacher Allison Glover from a one-year leave of absence in Spain, and Sally Sussman joined us to cover Mrs. Annand's art teaching position for one year. Five teachers filled openings in various departments: Drew Gibson in social studies, Courtney Gibson and Joe Bazzano in math, Sherley Blood in Latin, and Peggy Talbot in science.

2003 was a noteworthy year. Our students made us proud, faculty continued to improve programs and grow professionally, the SEE Fund enhanced education for our students, and we made significant progress in defining our graduation proficiencies for students. We welcomed additions to our faculty and staff, even as we honored those who had served Mount Greylock and its students for so many years. The year was marked by significant cuts to Mount Greylock's budget and its programs, cuts that were softened by the efforts of parents and Williams College. Parent support and participation was a particular highlight of 2003, and we look forward to its continuation into 2004.

FY 2003 Salary/Rate of Pay - Mt. Greylock Regional

| | | |
|----|---------------------|--------|
| 1 | Superintendent | 92,925 |
| 1 | Business Manager | 74,415 |
| 1 | Special Ed Director | 71,243 |
| 1 | Principal | 82,425 |
| 1 | Assistant Principal | 70,210 |
| 2 | Teacher | 66,106 |
| 1 | Teacher | 65,906 |
| 1 | Teacher | 63,606 |
| 2 | Teacher | 63,406 |
| 3 | Teacher | 63,206 |
| 4 | Teacher | 63,006 |
| 13 | Teacher | 61,406 |
| 1 | Teacher | 60,857 |
| 1 | Teacher | 60,257 |
| 1 | Teacher | 58,706 |
| 2 | Teacher | 57,790 |
| 1 | Teacher | 55,907 |
| 1 | Teacher | 54,210 |
| 1 | Teacher | 53,844 |
| 1 | Teacher | 52,849 |
| 2 | Teacher | 51,412 |
| 1 | Teacher | 50,677 |
| 1 | Teacher (.8) | 49,765 |
| 1 | Teacher | 49,661 |
| 3 | Teacher | 47,627 |
| 1 | Teacher | 47,089 |
| 3 | Teacher | 46,013 |
| 1 | Teacher | 43,918 |
| 3 | Teacher | 42,482 |
| 1 | Teacher | 42,123 |
| 1 | Teacher | 41,047 |
| 1 | Teacher | 39,022 |
| 3 | Teacher | 36,927 |
| 1 | Teacher (.6) | 36,844 |
| 3 | Teacher | 36,153 |
| 1 | Teacher | 35,126 |
| 1 | Teacher | 31,676 |
| 1 | Teacher | 30,781 |
| 1 | Teacher | 29,555 |
| 1 | Teacher (.6) | 24,628 |
| 1 | Teacher (.6) | 18,469 |
| 1 | Guidance/Outreach | 63,606 |

| | | |
|----------|------------------------------|------------|
| 1 | Guidance/Outreach | 63,006 |
| 1 | Guidance/Outreach | 61,406 |
| 1 | Guidance/Outreach | 39,022 |
| 1 | Guidance/Outreach | 29,555 |
| 1 | Librarian-Certified (.6) | 36,844 |
| 1 | Librarian-Non Certified (.6) | 17,733 |
| 1 | District Nurse | 29,555 |
| 1 | Financial Assistant | 32,293 |
| 1 | Secretary | 33,917 |
| 1 | Cafeteria Manager | 27,763 |
| 3 | Secretary | 15.91/hour |
| 1 | Data Entry Clerk | 15.91/hour |
| 12 | Paraprofessional | 14.46/hour |
| 1 | Paraprofessional | 13.95/hour |
| 1 | Paraprofessional | 13.46/hour |
| 1 | Paraprofessional | 11.83/hour |
| 1 | Custodial Supervisor | 17.35/hour |
| 5 | Custodian | 14.46/hour |
| 1 | Custodian | 13.46/hour |
| 1 | Custodian | 12.61/hour |
| 1 | Cafeteria Worker | 14.46/hour |
| 6 | Cafeteria Worker | 11.57/hour |
| <u>1</u> | Cafeteria Worker | 11.16/hour |
| 118 | | |

Report of the Superintendent Mount Greylock School Union

As we shake the cold weather from our bones and prepare for Spring, it is time to review another year of activities from the Mount Greylock School Union.

We have completed our first year with our new Principal in Richmond and what a success story it was. Jenevra Strock has been a valued member of the teaching staff at Richmond for several years, and her move to administration has proven to be a positive one. With her experience in teaching and her knowledge of the Richmond School and community behind her, I felt confident that Jenevra would prove to be a solid leader for our school. And, this prediction has proven to be accurate! Every member of the community, from students to parents to staff, have reported only positive comments on Mrs. Strock's performance and I support those comments as well. As Jenevra begins her tenure as Principal, we bid farewell to veteran staff members Laurel Caluori and Bill Kerwood who will not be back with us next Fall. We acknowledge them for their years of dedicated service to the students of Richmond and wish them well on their retirements.

In Lanesborough, our veteran staff prepares for more changes, as Tony Boyer, our 5/6 Grade Science Teacher, and Michelle Whalley, our long time Speech and Language Pathologist, retire this year. We will especially miss Michelle's dedication to the Special Needs children of all three Union schools, and Tony's outstanding Science, Environmental and Outdoor Education Program that has contributed so much toward making Lanesborough School one of the best elementary schools in the county.

In Hancock, we welcomed our new School Adjustment Counselor Doug Wentworth this Fall and in the short time he has been with us, Doug has gone out of his way to become a valuable member of the staff. In addition to his duties during the school day, Doug stays after school to offer a model club for our children. We look forward to having Doug work for us for many years to come.

I am also pleased to report that our DARE Program, which is offered through the Lanesborough Police Department and Officer Jim Rathbun, continued again this year for Lanesborough and Hancock students. In addition, Jim offered to travel to Richmond and completed a 10 week program for the 5th grade there. Thank you Officer Rathbun for your dedication to the youth of our towns!

Another great success story this year has been our Pre-School Program in Richmond. When the Richmond Pre-School closed last year leaving the community without a quality program, we stepped in and our first year of operation has proven to be a wonderful experience for children and parents alike. We look forward to serving our young children for many years to come.

In Lanesborough, our successful Pre-School Program is finally completing its NAEYC Accreditation Process. As a member of the Northern Berkshire Community Partnership Project, we are required to complete this process and I am pleased that this has occurred. Our Program in Richmond will be beginning this process next year.

Curriculum coordination continued throughout the Union as staffs from the three schools worked together on our mapping project. With new additions to Richmond, our Lower School (grades Pre-K through 4), met regularly to coordinate their curriculum in Math and Science. These efforts will continue next year as well.

As the years go by, and change occurs, we look forward to continuing the tradition of excellence that our three schools have experienced for so many years. With the leadership of strong school committees and a dedicated Superintendent, we will lead our towns through this period of transition by continuing to foster positive communications, coordination of services, and the hiring of qualified and dedicated staff to replace our veterans who will be leaving us.

Respectfully submitted,

William S. Ballen
Superintendent of Schools

Report of the Lanesborough Elementary School Principal

The staff at Lanesborough Elementary School continues to do an outstanding job working collaboratively with children, parents and administration. In this environment, our school community has developed an element of trust. This is something never mentioned when talking about improving education. It's a simple idea that can have a significant impact on school reform and doesn't cost a dime.

In their recent book, Trust in Schools: A Core Resource for Improvement, University of Chicago professors Anthony S. Bryk and Barbara Schneider argue that unless schools can develop and maintain trusting relationships among teachers, principals, parents and students, there is likely to be little increase in learning. In their intensive three-year study of 12 elementary schools, researchers found that trust was an excellent predictor of school achievement. When trust was high, so was school achievement; when trust was low, achievement suffered.

I see numerous examples of trust at work in our school. Our MCAS scores continue to rise, all above the state average. For the second year in a row, not one-third grader failed the MCAS reading assessment. As a staff we continue to critique and develop our curriculum. This year, teachers specifically documented all of their activities, units and lessons in science. They were put together as a packet for further discussion and alignment with the state science standards.

Our specialists (Art, Music, Physical Education, Library and Computer) have a mission to find out what's going on in the classroom and integrate the classroom objectives into their lessons. As a staff, we also worked hard to develop new report cards including ones for all our specialists. The School Site Management Team is a committee made up of the principal, parents and teachers; we are completing a Code of Conduct that includes guidelines for respect and responsibility. Another committee composed of teachers, parents and the superintendent has made recommendations to parents regarding Violence in the Media.

The Lanesborough Initiative for Excellence (LIFE) is an endowed fund whose purpose is to enrich the educational experience of students and teachers in our school. Thus far, we have raised over \$30,000 and the Taconic Foundation has matched these funds. This year we were able to award five LIFE grants.

Our fifth grade teachers, Mr. Oranellas and Mrs. Belanger, were awarded LIFE funding for a trip to Boston in April. This trip reinforces aspects of the American Revolution. They'll travel the Freedom Train with the 5th graders to such historic sites as the Old South Meeting House, Granary Burying Ground, Old North Church, the Massachusetts State House, the Paul Revere House, and the site of the Boston Massacre, among others.

Ms. McMahon, our art and music instructor, secured LIFE funding to travel to Boston with both 4th grade classes, plus 5th and 6th grade band members, to attend the Boston Symphony Orchestra Youth Concert.

The library instructor, Mrs. Vinette, developed a project that has been approved involving students in grades 5 and 6 who will research plants and animals along the Ashuwillticook Trail from the Berkshire Mall entrance to Farnams. The project will include a brochure available to the public.

I received LIFE funding for a project called Club Invention. This program fosters creativity, teamwork, inventive thinking skills, and science literacy in an after-school setting. Classes started this winter for highly motivated 3rd-to-6th graders.

Mr. and Mrs. Robinson have been granted funding for a festival called An Evening in Japan. In the spring, an in-house festival will be hosted by the upper classes to give the school community a glimpse of our world neighbor and an awareness of a culture both similar to and very different from our own.

Another wonderful example is our PTO mini-courses, book fairs, holiday store and our outstanding Arts and Humanities programs. We were one of the first elementary schools in the county to develop an After School Homework/Study Skills Program. This year we've added a Parents Science Evening, Parents Math Evening and a Reading Café evening in the Library, all for parents and their children. We continue to participate in a wonderful Community Reading Day. When principals, teachers and parents trust that they're all doing their best to educate children then the above activities can and will successfully occur in a school.

Trust isn't easy to gain; it has to be a long-term effort. Trust among the principal, teachers and parents is a vital part of improving schools and helping children learn. As Booker T. Washington wrote "Few things can help an individual more than to place responsibility on him, and let him know that you trust him." Our mission continues as we view our school as a community of learners.

Respectfully submitted,

Thomas E. Gillooly

Principal

REFERENCE

Bryk, Anthony S. and Schneider, Barbara. Trust in Schools: A Core Resource for Improvement. New York, Russell Sage Foundation, 2002.

Lanesborough School Salaries FY2003

| | |
|------------------|-------------|
| Superintendent | \$38,813.76 |
| Super. Adm. Asst | \$17,026.78 |
| Director of SPED | \$29,238.51 |
| SPED Adm. Asst. | \$10,233.24 |
| Principal | \$76,991.00 |
| Secretary | \$7,980.00 |
| Secretary | \$11,400.00 |
| Custodian | \$35,035.00 |
| Custodian | \$33,919.00 |
| Custodian | \$21,424.00 |
| Paraprofessional | \$3,477.46 |
| Paraprofessional | \$3,776.60 |
| Paraprofessional | \$6,025.20 |
| Paraprofessional | \$6,085.28 |
| Paraprofessional | \$6,322.68 |
| Paraprofessional | \$9,160.06 |
| Paraprofessional | \$9,833.06 |
| Paraprofessional | \$9,906.13 |
| Paraprofessional | \$12,090.26 |
| Paraprofessional | \$13,912.08 |
| Paraprofessional | \$13,912.08 |
| Paraprofessional | \$14,327.04 |
| Paraprofessional | \$14,327.04 |
| Paraprofessional | \$15,124.00 |
| Paraprofessional | \$15,124.00 |
| Paraprofessional | \$15,720.96 |
| School Lunch | \$5,155.20 |
| School Lunch | \$5,155.20 |
| School Lunch | \$9,720.00 |
| School Lunch | \$11,178.00 |
| School Lunch | \$17,290.00 |
| Tutor | \$8,886.60 |
| Tutor | \$9,158.40 |
| Tutor | \$14,320.80 |
| Health | \$24,867.00 |
| Health | \$16,128.40 |
| Health | \$21,366.52 |

| | Years of Service | Degree | Step | |
|-------------|---------------------|--------|------|-------------|
| Teacher 20% | 3 | BA+9 | 13 | \$8,409.25 |
| Teacher 37% | | BA | I | \$10,510.26 |
| Teacher 40% | 10 | MA+54 | 17+7 | \$27,579.60 |
| Teacher | I | BA+9 | 2 | \$30,132.00 |
| Teacher | I | BA | 2 | \$30,132.00 |
| Teacher | 5 | BA+27 | 5 | \$33,677.00 |
| Teacher | I | BA | 9 | \$35,980.00 |
| Teacher | 7 | BA | 10 | \$37,059.00 |
| Teacher 60% | 17 | MA+54 | 17 | \$38,193.00 |
| Teacher | 8 | MA+27 | 9 | \$44,249.00 |
| Teacher | 1 | BA+18 | 14 | \$44,249.00 |
| Teacher | 9 | MA+54 | 10 | \$49,176.21 |
| Teacher | 14 | MA+36 | 14 | \$52,837.00 |
| Teacher | 14 | MA+9 | 17+3 | \$56,604.00 |
| Teacher | 16 | MA+9 | 16 | \$56,895.00 |
| Teacher | 15 | MA+54 | 15 | \$58,898.00 |
| Teacher | 26 | MA+27 | 17+7 | \$62,509.26 |
| Teacher | 30 | MA+27 | 17+7 | \$62,639.53 |
| Teacher | 16 | MA+16 | 17+5 | \$62,841.00 |
| Teacher | 22 | MA+54 | 17+2 | \$66,402.00 |
| Teacher | 25 | MA+54 | 17+4 | \$67,921.00 |
| Teacher | 18 | MA+54 | 17 | \$68,155.00 |
| Teacher | 26 | MA+54 | 17+7 | \$69,949.00 |
| Teacher | 19 | MA+45 | 17+7 | \$71,716.00 |
| Teacher | 33 | MA+45 | 17+7 | \$72,316.00 |
| Teacher | 28 | MA+54 | 17+6 | \$73,766.00 |
| Teacher | 30 | MA+54 | 17+7 | \$74,649.00 |

School Officers

SCHOOL COMMITTEE

Peter Boehringer, Chairman

Sheila Hebert

Timothy Sorrell

SUPERINTENDENT OF SCHOOLS

| | | |
|-------------------|----------------|--------------------------|
| William S. Ballen | (413) 442-2229 | B.A., M. in Ed. |
| Claudette Dupuis | (413) 442-2229 | Administrative Assistant |

DIRECTOR OF PUPIL SERVICES

| | | |
|--------------|----------------|--------------------------|
| Paul Mays | (413) 499-7308 | B.S., M.A. in Ed. |
| Laurie Galok | (413) 499-7308 | Administrative Assistant |

LANESBOROUGH SCHOOL STAFF

| | | |
|---------------------------|-----------------------------|------------------------|
| Thomas Gillooly | Principal | B.S., M.A. in Ed. |
| Barbara Pollack | (413) 443-0027 | Secretary to Principal |
| Tracy Mangiardi | (413) 443-0027 | Secretary to Principal |
| Elizabeth Nichols | Resource Room | B.A. |
| Robert Bradley | Resource Room | B.A.. |
| Lucy Jackson | Pre-Kindergarten | B.A., M.A. |
| Patricia Ahnrud Davenport | Kindergarten | B.A., M.A.in Ed. |
| Doris Blodgett | Kindergarten | B.S., M.A. |
| Lisa Messina | Grade 1 | B.A. |
| Carol Daly | Grade 1 | B.A. |
| Marion Gennette | Grade 2 | B.A. |
| Linda Beaudreau | Grade 2 | M.A. |
| Darlene Albert | Grade 2 | M.A. |
| Dirce Giumarra | Grade 3 | B.A. |
| John Garcia | Grade 3 | B.A., M. in Ed. |
| Jennifer Szymanski | Grade 4 | M.A. |
| Kenneth Mello | Grade 4 | B.A., M. in Ed. |
| Linda Belanger | Grade 5/6 | B.A., B.S., M. A. |
| Charles Oranellas | Grade 5/6 | B.S., M. in Ed. |
| Anthony Boyer | Grade 5/6 | B.S., M. in Ed. |
| Anna Mello | Grade 5/6 | B.A. |
| Bernadette McMahon | Art/Music | B.A., M.A. |
| Kevin Dowling | Physical Ed. | B.S., M. in Ed. |
| Marsha Vinette | Librarian/Teacher | BS |
| Michelle Whalley | Speech Therapist | B.S., M. in Ed |
| Kim Swarbrick | Speech / Language Pathology | Assistant B.A. |
| Elizabeth Leonard | Reading Specialist | B.A., M.A. |
| Robert Reilly | Computer Teacher | B.S., M.A.,Ed.D. |
| Susan Willis | Chapter 1 Tutor | B.A., |
| Gayle Norton | Chapter 1 Tutor | B.S. |

| | | |
|---------------------|----------------------|-------------------------|
| Sue Tourigny | Chapter 1 Tutor | B.A. |
| Ward Johnson | School Psychologist | B.S., M.S., CAGS, Ph.D. |
| Jane Satullo Shiyah | Adjustment Counselor | B.S., M.A. |
| Dr. Alan Kulberg | School Physician | Dr. of Medicine |
| Kathy Larson | School Nurse | RN, B.S. |
| Natalie Boyer | Health Coordinator | B.S., M.A. |
| Deneen Sasko | Paraprofessional | SPED |
| JoAnn Henault | Paraprofessional | SPED |
| Anne Marie Newton | Paraprofessional | SPED |
| Judy Rudd | Paraprofessional | SPED |
| Wendy Robak | Paraprofessional | SPED |
| Stacy Parsons | Paraprofessional | SPED |
| Shirley Bailly | Paraprofessional | Preschool Program |
| Judith Depson | Paraprofessional | Preschool Program |
| Carol Greene | Paraprofessional | Kindergarten |
| Patricia Wooliver | Paraprofessional | Kindergarten |
| Bella Aherne | Paraprofessional | Grade 1 |
| Sheila Guercio | Paraprofessional | Grade 2 |
| Katherine Pemble | Paraprofessional | Grade 3 |
| Donna Prendergast | Paraprofessional | Grade 4-6 |

CUSTODIAL STAFF

| | |
|------------------|----------------|
| Edward Aherne | Head Custodian |
| Lawrence Lamarre | Custodian |
| Joseph Jacques | Custodian |

SCHOOL LUNCH PROGRAM

| | |
|--------------------|-------------|
| Laurie Meehan | Director |
| Bobbi Parsons | Head Cook |
| Anita Calderwood | Cook / Aide |
| Karen Lewis-Kelley | Cook / Aide |
| Melissa Barnes | Cook / Aide |

PTO BOARD MEMBERS

| | |
|-------------------|--------------|
| Sheila Hebert | President |
| Karen Lewis Kelly | Secretary |
| Melissa Barnes | Treasurer |
| Elizabeth Leonard | Teacher Rep. |

SCHOOL SITE MANAGEMENT TEAM

| | |
|----------------|-------------------------|
| Tom Gillooly | Chairperson – Principal |
| Carol Daly | |
| Doris Blodgett | Teacher Representatives |
| Pat Tremblay | |
| Tuck Voller | Parent Representatives |
| Laurie Burdick | |

Mount Greylock School Union

(Lanesborough, Richmond, Hancock & New Ashford)

William Ballen, Superintendent

| Percentage Breakdowns: | 2003-2004 School Year | 2004-2005 School Year |
|-------------------------------|------------------------------|------------------------------|
| Lanesborough | 50% | 53% |
| Richmond | 35% | 36% |
| Hancock | 12% | 11% |
| New Ashford | 3% | 3% |

Lanesborough Vocational Budget:

2003-2004 School Year: Enrollment and Tuition

| School | # of Students | Tuition | Total |
|---------------|----------------------|----------------|--------------|
| THS | 2 | \$10,138 | \$ 20,276 |
| PHS | 1 | \$10,138 | \$ 10,138 |
| McCann | 9 | \$11,166 | \$100,494 |
| Smith | 1 | \$14,627 | \$ 14,627 |

| | |
|---------------------------------------|-----------|
| Total Vocational Tuition | \$145,535 |
| Total Vocational Transportation | \$ 17,000 |
| Total Vocational Budget | \$162,535 |
| Total Amount Appropriated | \$194,375 |
| Anticipated Balance 6/30/2004 | \$ 31,840 |

2004-2005 School Year: Projected Enrollment Tuition and Transportation

| | | | |
|--------|----|----------|-----------|
| THS | 1 | \$12,000 | \$ 12,000 |
| PHS | 2 | \$12,000 | \$ 24,000 |
| McCann | 18 | \$12,000 | \$216,000 |

| | |
|--|-----------|
| Total Anticipated Tuition | \$252,000 |
| Total Anticipated Transportation | \$ 25,000 |
| Total Projected Budget | \$277,000 |

Pre-School Revolving Account

School Year 2003 Revenues and Expenses FY 2004 Projections

| | | | |
|-----------------------------|-------------|-----------------------|-----------|
| Revenues 7/1/02 to 6/30/03: | \$34,091.25 | Anticipated Revenues: | \$ 35,000 |
| Expenses 7/1/02 to 6/30/03: | \$32,464.21 | Anticipated Expenses: | \$ 33,000 |
| Actual Balance (returned): | \$ 1,627.04 | Projected Return: | \$ 2,000 |

NOTES